

# 2024

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Catholic Campaign for Human Development, Archdiocese of Atlanta

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# 2024

## FUNDING BOOKLET

### Local Community Grant Application Packet

Catholic Campaign for Human Development, Archdiocese of Atlanta

#### WHAT IS THE CATHOLIC CAMPAIGN FOR HUMAN DEVELOPMENT?

The Catholic Campaign for Human Development (CCHD) was begun in 1970 as the domestic anti-poverty social justice program of the United States Conference of Catholic Bishops and the Catholic community. CCHD's mission is to 1) address the root causes of poverty in America through the promotion and support of *community-controlled, self-help organizations*, and 2) educate both Catholic and non-Catholic Americans about the conditions and causes of poverty.

Through its grants and education programs, CCHD seeks to promote a more just society, one in which all people, but especially those who are low-income, are empowered to participate in the social and civic activities within their communities. CCHD supports the efforts of organized groups of low-income people to address the basic causes of poverty *through institutional change and leadership development models*.

#### WHICH AGENCIES ARE ELIGIBLE TO APPLY FOR AN ATLANTA CCHD LOCAL COMMUNITY GRANT?

Applicants are encouraged from local organizations in North Georgia (North of Macon, West of Augusta, South of the Tennessee state line, and East of the Alabama state line). Applicants must be located (and projects must take place) in North Georgia. [Click here for a map.](#)

The projects eligible for Archdiocese of Atlanta CCHD local funding should focus on correcting social injustices while encouraging low-income people to participate in activities that will empower them to move beyond poverty.

The following pages provide funding policies; guidelines for funding; criteria for funding with related eligibility criterion; and examples of projects which meet, and which do not meet, Archdiocese of Atlanta CCHD criteria. If you have concerns regarding your organization's eligibility, please contact Jayna Hoffacker, Director of Restorative Justice Ministry - Office of Life, Dignity and Justice - Archdiocese of Atlanta at 404-920-7898 or e-mail [jhoffacker@archatl.com](mailto:jhoffacker@archatl.com).

To be eligible for Archdiocese of Atlanta CCHD funds, a project must meet established criteria and follow established guidelines. However, due to limited financial resources, eligibility does not guarantee funding. Projects that most closely fit the criteria and guidelines will be given priority in the evaluation process based on available funds.

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## APPLICATION PROCESS DEADLINE

• **DISCARD ALL OLD FORMS AND USE ONLY THE 2023 FORMS.** *Failure to follow the 2024 format will result in your organization’s request being considered unfavorably.*

- The application window closes at **4:00 p.m. Friday, October 18, 2024.**
- Award decisions will be made no later than **Friday, December 27, 2024.**
  - Incomplete/resubmitted applications will be considered in order of most recent date of receipt.
- Funding will be disbursed within 45 days of award decision.
- Funding is on an “*as available*” basis. Please check to see if funds are still available before submitting applications.
- Submissions should be e-mailed, sent by USPS or hand-delivered to:

[jhoffacker@archatl.com](mailto:jhoffacker@archatl.com)

**OR**

Archdiocese of Atlanta  
Restorative Justice Ministry  
ATTN: 2024 CCHD Local Community Grant  
2401 Lake Park Drive, SE  
Smyrna, GA 30080

## CCHD NATIONAL GRANT

**Organizational projects with needs greater than \$10,000** should consider applying for a CCHD National Grant. Please look at the eligibility quiz on the CCHD Website to determine if your Organization/Project Group is eligible for a National Grant at <http://www.usccb.org/about/catholic-campaign-for-human-development/grants/>.

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## GENERAL GUIDELINES FOR ARCHDIOCESE OF ATLANTA CCHD FUNDING

- Selected organizations are eligible for a maximum of up to three (3) years of funding every five (5) years through the Archdiocese of Atlanta CCHD Local Community Grant program. Please note, funding in one year does not guarantee funding in subsequent years. All interested parties must re-apply annually.
- **Archdiocese of Atlanta CCHD allocates funds only to organizations** that have an Internal Revenue Service 501(c)(3) tax-exempt designation. If the applicant organization is not federally tax exempt, Archdiocese of Atlanta CCHD may allow use of a fiscal agent to receive the grant funds and distribute them to the funded group. To qualify, the fiscal agent must be incorporated and must have a current 501(c) (3) designation and in **NO WAY** operate contrary to Catholic moral values and social teaching. **A fiscal agent does not direct a funded project.** Its sole purpose is to transmit the Archdiocese of Atlanta CCHD funds and oversee their proper use.
- Archdiocese of Atlanta CCHD considers only proposals for grants of \$10,000 or less.
- Archdiocese of Atlanta CCHD only funds North Georgia organizations whose work is in line with **Catholic moral values** and **Catholic social teaching**, and is conducting eligible, **non-partisan** projects in North Georgia.
- **All Archdiocese of Atlanta CCHD Local Community Grant recipients are required to submit an Evaluation Report at the end of the grant cycle.** This Report summarizes the accomplishments of that project as well as providing a financial report for the use of Archdiocese of Atlanta CCHD funds granted. Failure to include this Fund Use Report may jeopardize your request for future funds.
- Projects should directly benefit a significant number of low-income/marginalized people rather than a few individuals. Projects should generate cooperation and solidarity among and within diverse groups.
- Project plans should demonstrate, through concrete examples, their capacity to carry out what they propose during the funding year. An organization may have an excellent track record in providing direct services to a very low-income community, but this does not qualify them to be effective in affecting community transformation.
- Organizations must be fully **non-partisan**, when engaged in political activities. Organizations, which undertake partisan political activity, are **NOT ELIGIBLE** for CCHD funding.

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## **SPECIFIC CRITERIA FOR ARCHDIOCESE OF ATLANTA CCHD FUNDING**

To be eligible for Archdiocese of Atlanta CCHD funds, a project must satisfy the following criteria. Eligibility requirements are noted so that you may assess your project's ability to affect these areas. If you have questions regarding your organization's eligibility, please contact Jayna Hoffacker, Director of Restorative Justice Ministry – Office of Life, Dignity and Justice - Archdiocese of Atlanta at 404-920-7898 or e-mail [jhoffacker@archatl.com](mailto:jhoffacker@archatl.com). ***Eligibility does not guarantee funding.***

- **CATHOLIC SOCIAL TEACHING (CST)**

The project activity for which funding is requested must conform to the social teachings of the Catholic Church. Reference appendix: **Themes of Catholic Social Teaching (CST)**

*ELIGIBILITY*

*Organization/Project/Group must align with two or more aspects of CST at a minimum. This criterion is more closely met when an understanding of CST is evident. Demonstration of great influence within your community in regard to CST is considered EXCELLENT.*

- **STRUCTURAL CHANGE**

Projects should demonstrate a change from traditional approaches of addressing poverty by instead addressing the basic causes of poverty through seeding community transformation that could effect structural change. 'Structural' refers to policies and operational structures of government, corporations, or private agencies that create poverty, keep people at low-income levels, or impose injustices on low-income people/those living at the margins.

Archdiocese of Atlanta CCHD defines structural change as:

- Modification of existing laws and/or policies; or
- Establishment of alternative structures (i.e. creation of co-ops and worker-owned, worker-managed enterprises) and/or redistribution of decision-making powers.

The following examples are frequent interpretations of structural change which **DO NOT FIT** Archdiocese of Atlanta CCHD's definition of structural change:

- Advocacy for an individual or many individual(s) resulting in a more just situation for the individuals but NOT changing the structure or official policy of the institution;
- Changes in attitudes of individual persons who provide services to low-income people, but NOT affecting the government, corporate or agency policies and structures.
- Direct service or assistance to individuals such as: food, transportation, medical care or emergency housing and utilities.
- Recruiting/proselytizing/spiritual services by religious organizations.

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## *ELIGIBILITY*

*Organization/Project/Group working to identify root causes of poverty in order to identify opportunities for structural change is a minimum requirement. Organizations that are actively working toward the elimination of identified root causes of poverty, with the intention and ability to enact structural change, are considered EXCELLENT.*

- **LOW-INCOME/MARGINALIZED COMMUNITY BENEFIT**

The project should benefit and empower individuals within a low-income/marginalized community. In addition, the proposal should provide a definition of poverty/marginalization within the community, using qualitative descriptions and/or statistics. The applicant may wish to use federal, state, local or other indicators to define poverty, such as AFDC or Medicare Guidelines, supplementary security or, *SNAP* (food stamp) eligibility. A project is considered more effective when it benefits a larger number of low-income/marginalized persons.

## *ELIGIBILITY*

*Organization/Project/Group decisions driven by low-income/marginalized individuals within the community benefitting from the project is the embodiment of empowering individuals to effect social change. This type of participation is considered EXCELLENT. This criterion is more closely met when a greater number of individuals benefit from the project.*

- **INPUT AND INVOLVEMENT OF LOW-INCOME/MARGINALIZED PERSONS**

Low-income/marginalized persons must have a **dominant voice** in the project through participation in the decision-making process. This should include helping to make final decisions on policy. To have ‘control’ a group should have a history of making decisions for the organization or should be actively involved in the proposed project. Keep in mind, an untrained group of individuals brought on to a board, merely because they are low-income or marginalized, cannot exercise real control and decision-making power until they have received training and participated in an organization long enough to understand the issues and inner processes of the organization as well as the community. When low-income/marginalized decision makers come from the geographic area in question, it is a greater indicator of empowerment.

A project that does not have at least 50% *structurally* low-income/marginalized persons planning, making, and implementing policy must document the following:

- Why low-income/marginalized persons do not have a dominant role in the planning, making, and implementing policy at the time of application;
- How low-income/marginalized voices were involved in determining the needs for this project;
- What plans are in place, include the timing of such plans, to enable low-income/marginalized persons to assume leadership and control of the project.

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*ELIGIBILITY*

*Organization/Project/Group decision-making bodies that incorporate at least 50% trained and experienced low-income/marginalized persons in planning and decision making of the project are considered EXCELLENT. At a minimum, low-income/marginalized persons must be included in planning for the project. However, this criterion is more closely met when measurable plans are in place to include this group in decision-making.*

- **LEADERSHIP DEVELOPMENT**

The project should demonstrate a commitment of resources towards the ongoing training of low income/marginalized individuals in community organizing skills including, but not limited to, social analysis, fundraising, issue identification and organizational skills.

Evidence of mobilizing low and moderate income/marginalized people to advocate on their own behalf is further evidence of leadership development.

*ELIGIBILITY*

*This criterion is met in an EXCELLENT manner when an organization/project/group can show a history of committing human and financial resources for training of individuals as well as mobilizing low to moderate income/marginalized people to advocate on their own behalf. This criterion is met when, at a minimum, an organization/project group has developed concrete plans for improving the leadership skills of low and moderate income/marginalized people.*

- **VIABILITY/DEVELOPMENT**

Evidence of the viability and development of the organization/project should be evidenced by well articulated purpose and mission statements; a history of accomplishments, and an ability to raise funds and collaborate with other institutions.

*ELIGIBILITY*

*Organization/Project/Group that shows growth and has a well-articulated Purpose and Mission statement, reflected in their accomplishments, is important in evaluating development. Accomplishments which show experience and success in the proposed activity(ies) of the Grant request, as well as a demonstrated ability to raise funds (e.g. membership dues, grassroots foundation and/or community support) and to collaborate with other institutions all indicate strong viability and are considered EXCELLENT. At a minimum, an organization/project group must demonstrate some experience in the activity(ies) proposed for implementation, as well as providing a budget for the organization/project.*

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### **PROJECTS THAT DO MEET ARCHDIOCESE OF ATLANTA CCHD CRITERIA:**

Archdiocese of Atlanta CCHD primarily funds community-organizing projects where groups of people participate in solving problems that affect their lives. A common theme in community organizing is building a powerful organization to influence decision-making processes so that people working together can bring about change in policies, institutions and/or laws. Another critical theme is local leadership development through these community-organizing projects.

### **PROJECTS THAT DO NOT MEET ARCHDIOCESE OF ATLANTA CCHD CRITERIA:**

The following general classifications do not meet Archdiocese of Atlanta CCHD Local Community Grant funding criteria:

1. **Direct service projects** include, but are not limited to, day care centers; recreation programs; community centers; scholarships; subsidies; counseling programs; referral services; cultural/arts enrichment programs; direct medical services or equipment; emergency shelters; transportation, direct assistance with housing, food or utility expenses.
2. **Projects controlled by government (federal, state, or local) bodies.**
3. **Research projects**, surveys, planning and feasibility studies, etc.
4. **Projects sponsored by organizations which at present receive substantial sums from other funding agencies** (private or public) - unless the applicant documents that this project cannot be funded by their other funding partners.
5. **Individually owned, for-profit businesses.**
6. **Projects engaged in partisan political activities** or projects sponsored by organizations whose major focus is partisan political activity.
7. **Projects concerned primarily with religious recruitment/conversion/spiritual resources.**



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## **Local Community Grant Application Packet** Catholic Campaign for Human Development, Archdiocese of Atlanta

### **KEY THEMES OF CATHOLIC SOCIAL TEACHING**

The Catholic Church's social teaching is a rich treasure of wisdom about building a just society and living lives of holiness amidst the challenges of modern society. In these brief reflections, we highlight several of the key themes that are at the heart of our Catholic social tradition.

#### **Life and Dignity of the Human Person**

The Catholic Church proclaims that human life is sacred from conception to natural death, and that the dignity of the human person is the foundation of a moral vision for society. This belief is the foundation of all the principles of our social teaching. In our society, human life is under direct attack from abortion and euthanasia. The value of human life is being threatened by cloning, embryonic stem cell research, and the use of the death penalty. Catholic teaching also calls on us to work to avoid war. Nations must protect the right to life by finding increasingly effective ways to prevent conflicts and resolve them by peaceful means. We believe that every person is precious, that people are more important than things, and that the measure of every institution is whether it threatens or enhances the life and dignity of the human person.

#### **Call to Family, Community, and Participation**

The person is not only sacred but also social. How we organize our society – in economics and politics, in law and policy – directly affects human dignity and the capacity of individuals to grow in community. Marriage and the family are the central social institutions that must be supported and strengthened, not undermined. We believe people have a right and a duty to participate in society, seeking together the common good and well-being of all, especially the poor, marginalized and vulnerable.

#### **Rights and Responsibilities**

The Catholic tradition teaches that human dignity can be protected and a healthy community can be achieved only if human rights are protected and responsibilities are met. Therefore, every person has a fundamental right to life and a right to those things required for human decency. Corresponding to these rights are duties and responsibilities – to one another, to our families, and to the larger society.

#### **Option for the Poor and Vulnerable**

A basic moral test is how our most vulnerable members are faring. In a society marred by deepening divisions between rich and poor, our tradition recalls the story of the Last Judgment (Mt 25:31-46) and instructs us to put the needs of the poor and vulnerable first.

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## **Local Community Grant Application Packet** Catholic Campaign for Human Development, Archdiocese of Atlanta

### **Continued - KEY THEMES OF CATHOLIC SOCIAL TEACHING**

#### **The Dignity of Work and the Rights of Workers**

The economy must serve people, not the other way around. Work is more than a way to make a living; it is a form of continuing participation in God's creation. If the dignity of work is to be protected, then the basic rights of workers must be respected – the right to productive work, to decent and fair wages, to the organization and joining of unions/associations, to private property, and to economic initiative.

#### **Solidarity**

We are one human family whatever our national, racial, ethnic, economic, and ideological differences. We are our brothers' and sisters' keepers, wherever they may be. Loving our neighbor has global dimensions in a shrinking world. At the core of the virtue of solidarity is the pursuit of justice and peace. Pope Paul VI taught that "if you want peace, work for justice." The Gospel calls us to be peacemakers. Our love for all our sisters and brothers demands that we promote peace in a world surrounded by violence and conflict.

#### **Care for God's Creation**

We show our respect for the Creator by our stewardship of creation. Care for the earth is not just an Earth Day slogan; it is a requirement of our faith. We are called to protect people and the planet, living our faith in relationship with all of God's creation. This environmental challenge has fundamental moral and ethical dimensions that cannot be ignored.

This summary should only be a starting point for those interested in Catholic social teaching. A full understanding can only be achieved by reading the papal, conciliar, and episcopal documents that make up this rich tradition.

If you wish to read more on Catholic Social Teaching (CST), please contact Jayna Hoffacker, Director of Restorative Justice Ministry - Office of Life, Dignity and Justice - Archdiocese of Atlanta at 404-920-7898 or e-mail [jhoffacker@archatl.com](mailto:jhoffacker@archatl.com).

Some content was taken from: United States Conference of Catholic Bishops, Inc. (2005). *Themes of Catholic Social Teaching*. Retrieved August 11, 2008. Revised 4/12/2023, <https://www.usccb.org/offices/justice-peace-human-development/catholic-social-teaching>

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## DEFINITION OF TERMS

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#### Catholic Campaign for Human Development, Archdiocese of Atlanta

BUDGET:	Total income and expense dollar amounts for the project are listed in chart form with some detailed explanation given for line items.
COLLABORATION:	Group works with other agencies, organizations, or community groups whose interests and mission match that of the project.
DEVELOPMENT:	<ul style="list-style-type: none"><li>- “Helping People Help Themselves”</li><li>- Persons gain confidence, skills, and resources for living.</li></ul>
GOAL:	<ul style="list-style-type: none"><li>- Projected accomplishment matches the need.</li><li>- It is measurable, uses numbers, %, minimum, etc.</li><li>- Realistic – it can be achieved in given time period.</li></ul>
GOAL PROCESS:	<ul style="list-style-type: none"><li>- Observe experiences in community</li><li>- Analyze causes and impact</li><li>- Community/Faith Reflection – What to do?</li><li>- Action – Project Focus</li></ul>
LEADERSHIP DEVELOPMENT:	Training opportunities are given to the low income/marginalized persons in the group. Topics may include: identifying issues, conducting a meeting, planning for activities, fiscal management, fundraising, and access to resources/people/organizations.
PLAN:	The action steps required by which to accomplish the goal of the project together with a timeline for the tasks.
SUSTAINABILITY:	Potential for future development is shown.
SYSTEMIC CHANGE:	Change that addresses policies, practices, and structures that create poverty, keep people poor, or impose injustice on marginalized communities. (Not direct assistance to individuals)
VISION:	Principles of Catholic Social Teaching
VOICE:	Low-income/marginalized person’s participation in the decision-making body for the organization and implementation of the project.

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## CHECKLIST

### Local Community Grant Application Packet Catholic Campaign for Human Development, Archdiocese of Atlanta

Please complete the Local Community Grant Application (pages 13-28, plus optional attachments). Your final application packet must include the following information:

- [ ] 1. This checklist (**Application Page 12**)
- [ ] 2. Completed eligibility quiz (**Application Page 13**)
- [ ] 3. 501 (c) 3 verification (or 501 (c) 3 verification from fiscal agent)
- [ ] 4. Organization / Project General Information (**Application Page 14-15**)
- [ ] 5. **For those agencies who received CCHD Local Community Grant money for a previous project** – include the evaluation form summarizing the accomplishments of the most recently funded project. **Failure to include this may jeopardize your request for future funds.** (**Application Page 16**)
- [ ] 6. List of members of the Decision-making Body signed by chair (**Application Page 17**)
- [ ] 7. Project Questionnaire and Budget Proposal (**Application Page 20 – 28**)
- [ ] 8. Additional attachments (e.g. brochures, articles, mission statements) can be included.

## APPLICATION PROCESS AND DEADLINE

- **DISCARD ALL OLD FORMS AND USE ONLY THE 2024 FORMS.** *Failure to follow the 2024 format will result in your organization's request being considered unfavorably.*
- The application window closes at **4:00 p.m. Friday, October 18, 2024.**
- Award decisions will be made no later than **Friday, December 27, 2024.**
  - Incomplete/resubmitted applications will be considered in order of most recent date of receipt.
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- Funding is on an “*as available*” basis. Please check to see if funds are still available before submitting applications.
- Submissions should be e-mailed, sent by USPS or hand-delivered to:

[jhoffacker@archatl.com](mailto:jhoffacker@archatl.com)

OR

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Restorative Justice Ministry  
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Smyrna, GA 30080

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**APPLICATION- ELIGIBILITY QUIZ**  
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In the interest of minimizing the time all parties spend completing full applications which do not meet Archdiocese of Atlanta CCHD eligibility requirements for local community grants, please complete the following section, inputting a Y for yes or an N for no, and follow the instructions before completing the entire grant application.

\_\_\_ Our project is primarily concerned with providing basic needs services, such as transportation, medical care/equipment, rent/mortgage assistance or food assistance to individual clients.

\_\_\_ Our organization works on behalf of a specific political party or candidate.

\_\_\_ Our organization performs services or expresses opinions that violate key principles of Catholic Moral and/or Social Teaching. A few specific examples of such items would include offering referrals for abortion and/or contraception services, supporting same-sex marriage or supporting the death penalty. For further information on Catholic Moral and Social Teaching, please reference the appendix: Themes of Catholic Social Teaching.

\_\_\_ Our organization's project is concerned primarily with religious recruitment/ conversion/spiritual resources.

\_\_\_ Our organization or its project is located outside the territory of North Georgia.

\_\_\_ Our organization has already received three (3) local grants from Archdiocese of Atlanta CCHD in the last five (5) years.

<p>IF YOU ANSWERED "YES" TO ANY OF THESE QUESTIONS, YOUR PROJECT OR ORGANIZATION IS <b><u>NOT ELIGIBLE</u></b> FOR FUNDING, PLEASE STOP HERE AND DO NOT COMPLETE THE FORM. Thank you.</p>
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IF YOU ANSWERED "NO" TO ALL OF THESE QUESTIONS, THEN PLEASE CONTINUE WITH APPLICATION.

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## APPLICATION

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Name of Organization: \_\_\_\_\_

Name of project for which CCHD funds are requested:

Total Budget for your organization \$ \_\_\_\_\_

Total Budget for this project \$ \_\_\_\_\_

Amount requested from AoA CCHD \$ \_\_\_\_\_

Name and address of person responsible for managing the project:

Project Manager/Coordinator: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Alternate Phone #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Name and contact information of person writing this Grant Request if different from Project Manager/Coordinator:

Grant writer name: \_\_\_\_\_

Phone #(s): \_\_\_\_\_

Email address: \_\_\_\_\_

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Incorporated? Yes \_\_\_\_\_ No \_\_\_\_\_

Non-Profit? Yes \_\_\_\_\_ No \_\_\_\_\_

\*Tax Exempt: 501(c)(3)? Yes \_\_\_\_\_ No \_\_\_\_\_

If NOT tax exempt 501(c)(3), the applying organization must use a fiscal agent that is tax exempt 501(c)(3) to receive funds, please provide the following:

Contact person: \_\_\_\_\_

Fiscal Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Phone : \_\_\_\_\_

Fax #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Have you received local CCHD funds in the past?

Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes\*: Year: \_\_\_\_\_ Amount \$: \_\_\_\_\_

Year: \_\_\_\_\_ Amount \$: \_\_\_\_\_

(NOTE: 3 out of 5 years is the maximum number of local community grant awards that can be received)

\*If yes, please submit your report (see following page) on reaching stated goals and objectives for the project that received funding. Note: Even if you previously submitted a report, another copy must accompany this application.

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**CCHD Local Community Grant Recipient Evaluation Form**  
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*Please only complete this evaluation form if you received previous funding from AoA/CCHD.*

**1) Name of Project and year for which you received Archdiocese of Atlanta CCHD funds:**

**2) List the goals of the project for which you received funding.**

**3) Were these goals met? How did you determine that the goals were/were not met? (How do you know?)**

**4) If you were to attempt this project again, what, if anything, would you do differently?**

**5) How were grassroots leaders developed by the project? How many low-income leaders were developed?**

**6) What systemic and institutional causes of poverty (not individual situations) were addressed by the project?**



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#### PLEASE LIST THE MEMBERS OF THE PROJECT DECISION-MAKING BODY FOR THE APPLYING ORGANIZATION

Definition of decision-making body: Should a Decision-Making Body not be applicable to your organization and/or project, please include information pertaining to your policy-making committee, decision-making committee or other committee/group of person(s) responsible for the overall decision-making strategies of the project applying for grant funding.

NAME	PHONE #	OCCUPATION	INCOME BELOW/ABOVE POVERTY LINE

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#### Catholic Campaign for Human Development, Archdiocese of Atlanta

NOTE: Definition of poverty pertaining to the Archdiocese of Atlanta Catholic Campaign for Human Development is determined by economic indicators dictated by the government guidelines for low-income or lower living standards. For purposes of this application, we define poverty using the Department of Health and Human Services standards per family size as:

<b>2023 Poverty Guidelines for the 48 Contiguous States and the District of Columbia</b>	
<b>Persons in family/household</b>	<b>Poverty guideline</b>
<b>1</b>	\$15,060
<b>2</b>	\$20,440
<b>3</b>	\$25,820
<b>4</b>	\$31,200
<b>5</b>	\$36,580
<b>6</b>	\$41,960
<b>7</b>	\$47,340
<b>8</b>	\$52,720
For families/households with more than 8 persons, add \$5,380 for each additional person.	

SOURCE: *Federal Register*, January 17, 2024, 89.11, p. 2962

**Please note that students, religious and full-time volunteers are not considered as individuals living below the poverty line if they are choosing to live in voluntary poverty.**

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#### Measuring Poverty

There are two slightly different versions of the federal poverty measure:

- The poverty thresholds, and
- The poverty guidelines.

The **poverty thresholds** are the original version of the federal poverty measure. They are updated each year by the **Census Bureau** (although they were originally developed by Mollie Orshansky of the Social Security Administration). The thresholds are used mainly for **statistical** purposes — for instance, preparing estimates of the number of Americans in poverty each year. (In other words, all official poverty population figures are calculated using the poverty thresholds, not the guidelines.) Poverty thresholds since 1973 (and for selected earlier years) and weighted average poverty thresholds since 1959 are available on the Census Bureau’s website. For an example of how the Census Bureau applies the thresholds to a family’s income to determine its poverty status, see [“How the Census Bureau Measures Poverty”](#) on the Census Bureau’s website.

The **poverty guidelines** are the other version of the federal poverty measure. They are issued each year in the *Federal Register* by the **Department of Health and Human Services** (HHS). The guidelines are a simplification of the poverty thresholds for use for **administrative** purposes — for instance, determining financial eligibility for certain federal programs.

The poverty guidelines are sometimes loosely referred to as the “federal poverty level” (FPL), but that phrase is ambiguous and should be avoided, especially in situations (e.g., legislative or administrative) where precision is important.

Key differences between poverty thresholds and poverty guidelines are outlined in a table under (FAQs) Frequently Asked Questions: <http://aspe.hhs.gov/poverty/faq.cfm>

See also the discussion of this topic on the Institute for Research on Poverty’s website: <https://www.irp.wisc.edu/poverty-faqs>.



# 2024

Proposed Budget

	TOTAL ORGANIZATION	THIS PROJECT	PROJECTED USE OF CCHD FUNDS
<b>Income</b>			
Non-government grants			
Government grants			
CCHD funds			
In-kind donations			
Dues			
Fundraiser(s)			
Other Income			
<b>Total Income</b>			
<b>Expense</b>			
Stipend			
contractual services			
Professional Fees **			
Supplies			
Purchased Equipment/Services			
Rental/Lease			
Utilities			
Printing/Copying			
Other Expense			
Miscellaneous items			

# 2024

<i>Total Expense</i>			
Surplus (Loss)			

\*\* Examples of professional fees include: Lawyers, consultant fees, audits, accounting, hired technical assistance trainers, etc.



# 2024

## APPLICATION

### Local Community Grant Application Packet

Catholic Campaign for Human Development, Archdiocese of Atlanta

**5) Describe the ethnic/racial composition of the community to be served. What are the most significant social and political measures and predominant characteristics of the community to be served?**

**6) Are at least 50% of those benefiting from the project from the low-income community? Include the number of people to be served.**





# 2024

## APPLICATION

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Catholic Campaign for Human Development, Archdiocese of Atlanta

9) What are the three most important accomplishments of your organization in the past year?

10) Briefly state the organization's history and focus/purpose/mission. Provide Mission Statement if available.

11) What collaboration with other organizations have you developed or planned?

12) What grassroots fund raising (e.g. membership dues, special events, etc) has been done for this project during the past two years?

13) How did you hear about the CCHD Local Community Grant?

# 2024

## APPLICATION

### Local Community Grant Application Packet

Catholic Campaign for Human Development, Archdiocese of Atlanta

I, \_\_\_\_\_ (print name), affirm that the above information is true. I understand that submitting false information disqualifies my organization from receiving CCHD funding.

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Signature

Date

We believe that creating, supporting and nurturing worthy educational projects are paramount to achieving our philosophical goals. The objectives are assisting them in learning how to navigate the various systems including parenting, health and education, while identifying potential employment opportunities and help connecting with community resources.