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2024 Parish Project Grant Application Packet
Catholic Campaign for Human Development, Archdiocese of Atlanta

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Archdiocese of Atlanta
Restorative Justice Ministry
ATTN: 2024 CCHD Parish Project Grant
2401 Lake Park Drive, SE
Smyrna, GA 30080
jhoffacker@archatl.com

Please contact Jayna Hoffacker, Director of Restorative Justice Ministry,
with any questions or concerns at either jhoffacker@archatl.com or 404-920-7898

COVER LETTER
2024 Parish Project Grant Application Packet
Catholic Campaign for Human Development, Archdiocese of Atlanta

Overview of the Catholic Campaign for Human Development (CCHD):

The Catholic Campaign for Human Development (CCHD) was founded in 1970 as the domestic anti-poverty social justice program of the United States Conference of Catholic Bishops and of the Catholic community. CCHD's mission is to 1) address the root causes of poverty in America through the promotion and support of community-controlled, self-help organizations, and 2) educate Catholics and Americans in general about the conditions and causes of poverty.

Purpose of the Parish Project Grants:

The purpose of a CCHD Parish Project Grant is to uphold the Catholic Church's mission to promote the dignity of individuals by supporting marginalized and low-income persons in the transformation of policies and practices that keep people in poverty. Funds support projects that develop leadership, promote advocacy for a particular issue that is unjust, and assist people to bring about change to structures that keep them from a quality of life. Parish grants often focus on bringing together separated groups within the parish. The outcome of these projects should be to focus on and/or bring about systemic/institutional change, NOT funding direct service.

Allocations:

Parish Project Grant awards will range up to \$5,000. Separate submissions must be made for each project. (Education/Awareness grant requests require a different application.) Parishes may submit multiple grant requests, however the Pastor's input will be strongly considered in determining grant award amounts if multiple grants are submitted. A parish may receive up to a combined total of \$5,000 for all Parish Project and Education/Awareness grants.

To be eligible for CCHD funds, a project must meet established criteria and follow established guidelines. However, due to limited financial resources, eligibility does not guarantee funding. Projects that most closely fit the criteria and guidelines will be given priority in the evaluation process, but all applications will be accepted for review.

DEADLINE: 4:00 p.m. Friday, November 8, 2024. Please **e-mail, mail or hand-deliver a copy** of the completed application using the information below. If your parish was awarded a Parish grant during the previous grant year then it is necessary for you to submit, in addition to the application, an award report detailing the total funding, expenses, and outcomes of the previous project. Award decisions will be communicated by Friday, January 10, 2025.

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KEY THEMES OF CATHOLIC SOCIAL TEACHING
2024 Parish Project Grant Application Packet
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The Church's social teaching is a rich treasure of wisdom about building a just society and living lives of holiness amidst the challenges of modern society. Modern Catholic social teaching has been articulated through a tradition of papal, conciliar, and episcopal documents. The depth and richness of this tradition can be understood best through a direct reading of these documents. In these brief reflections, we highlight several of the key themes that are at the heart of our Catholic social tradition.

Life and Dignity of the Human Person

The Catholic Church proclaims that human life is sacred and that the dignity of the human person is the foundation of a moral vision for society. This belief is the foundation of all the principles of our social teaching. In our society, human life is under direct attack from abortion and euthanasia. The value of human life is being threatened by cloning, embryonic stem cell research, and the use of the death penalty. Catholic teaching also calls on us to work to avoid war. Nations must protect the right to life by finding increasingly effective ways to prevent conflicts and resolve them by peaceful means. We believe that every person is precious, that people are more important than things, and that the measure of every institution is whether it threatens or enhances the life and dignity of the human person.

Call to Family, Community, and Participation

The person is not only sacred but also social. How we organize our society – in economics and politics, in law and policy – directly affects human dignity and the capacity of individuals to grow within their communities. Marriage and the family are central social institutions that must be supported and strengthened, not undermined. We believe people have a right and a duty to participate in society, seeking together the common good and well-being of all, especially the poor and vulnerable.

Rights and Responsibilities

The Catholic tradition teaches that human dignity can be protected and a healthy community can be achieved only if human rights are protected and responsibilities are met. Therefore, every person has a fundamental right to life and a right to those things required for human decency. Corresponding to these rights are duties and responsibilities – to one another, to our families, and to the larger society.

Option for the Poor and Vulnerable

The basic moral test of any society is how its most vulnerable members fare. In a country marred by deepening divisions between rich and poor, our tradition recalls the story of the Last Judgment (Mt 25:31-46) and instructs us to put the needs of the poor and vulnerable first.

CONTINUED- KEY THEMES OF CATHOLIC SOCIAL TEACHING
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The Dignity of Work and the Rights of Workers

The economy must serve people, not the other way around. Work is more than a way to make a living; it is a form of continuing participation in God’s creation. If the dignity of work is to be protected, then the basic rights of workers must be respected – the right to productive work, to decent and fair wages, to the organization and joining of unions, to private property, and to economic initiative.

Solidarity

We are one human family whatever our national, racial, ethnic, economic, or ideological differences. We are our brothers’ and sisters’ keepers, wherever they may be, and loving our neighbor has global dimensions in a shrinking world. At the core of the virtue of solidarity is the pursuit of justice and peace. Pope Paul VI taught that “if you want peace, work for justice.” The Gospel calls us to be peacemakers, and our love for all our sisters and brothers demands that we promote peace in a world surrounded by violence and conflict.

Care for God’s Creation

We show our respect for the Creator by our stewardship of creation. “Care for the earth” is not just an Earth Day slogan, it is a requirement of our faith. We are called to protect people and the planet, living our faith in relationship with all of God’s creation. This environmental challenge has fundamental moral and ethical dimensions that cannot be ignored.

This summary should only be a starting point for those interested in Catholic social teaching. A full understanding can only be achieved by reading the papal, conciliar, and episcopal documents that make up this rich tradition.

United States Conference of Catholic Bishops, Inc. (2005). *Themes of Catholic Social Teaching*. Retrieved August 11, 2008. Revised 4/12/2023, <https://www.usccb.org/offices/justice-peace-human-development/catholic-social-teaching>

CHECKLIST
2024 Parish Project Grant Application Packet
Catholic Campaign for Human Development, Archdiocese of Atlanta

To be considered for funding, the submission of your 2023 Parish Project Grant Application packet must include the first 5 items, plus 1 additional item for previous awardees:

- [] 1. Ministry / Project General Information (Application Page 6).
- [] 2. Signature required (Application Page 6).
- [] 3. Project Questionnaire (Application Page 7 – 8).
- [] 4. Budget for the project (Application Page 9).
- [] 5. Pastoral Endorsement Form (Application Page 10).
- [] 6. **For those agencies that received Parish grants for projects during previous grant years – include a brief report summarizing the accomplishments of those projects and a financial report for the use of those funds. Failure to include this may jeopardize your request for 2024 funds.**
- [] 7. OPTIONAL: Any other additional attachments you choose to submit with the application.

APPLICATION PROCESS AND DEADLINE

- **Discard all old forms and use only the 2024 forms. Failure to follow the 2024 format will result in your parish’s request being considered unfavorably.**
- E-mail, mail or hand deliver a copy of the completed application using the information provided below.
- Applications must be received by Restorative Justice Ministry (addresses listed below) time-stamped, postmarked or hand delivered by 4:00 p.m. Friday, November 8, 2024. The award decisions will be communicated by Friday January 10, 2025.

Archdiocese of Atlanta
Restorative Justice Ministry
ATTN: 2024 CCHD Parish Education/Awareness Grant
2401 Lake Park Drive, SE
Smyrna, GA 30080
jhoffacker@archatl.com

Please contact Jayna Hoffacker, Director of Restorative Justice Ministry with any questions or concerns at either jhoffacker@archatl.com or 404-920-7898.

APPLICATION
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Parish: _____

Pastor: _____

Project Coordinator: _____

Project Coordinator Phone: _____

Project Coordinator E-mail: _____

Parish Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Name of Ministry / Project: _____

Amount Requested:
(Limit: combined total of all parish project and education/awareness grants is \$5,000)

Have you received Parish CCHD money in the past? _____ Yes * _____ No

_____ Year \$ _____ Amount

_____ Year \$ _____ Amount

**If yes, please submit your report on reaching stated goals and objectives for the project that received funding.
Note: Even if you previously submitted a report, another copy must accompany this application.*

Does your Parish have an organized Social Justice Ministry program? ___ YES ___ NO
Please list ANY social justice ministry your parish does (HIV/Aids, prison ministry, etc.):

How did you hear about the CCHD Parish Grant?

I, _____ (print name), affirm that all the information is true. I understand that submitting false information disqualifies my parish from receiving CCHD funding.

Preparer's Signature _____ Date _____

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***Please NOTE:** If you are applying for up to \$2,500 to cover the cost of any justice-based education/awareness programs or issue specific speakers, please use the 2024 Parish Education/Awareness Grant Application.*

Please describe your Parish project below:

1. **Briefly describe the project** for which you are requesting CCHD funds. What are the **goals** of the project? List the **proposed activities** for this year, including a **plan with a timeline**.

2. How are the principles of **Catholic Social Teaching applied** in your project? As part of this project, what is the **education and training plan for Catholic Social Teaching** within your parish?

3. How will this project **increase awareness of the causes of poverty** rather than the symptoms of poverty?

4. Describe the **ethnic/racial/economic composition of the community** to be served. Some parishes apply for this grant to bring separated communities, within or outside the parish, together.

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5. How are **members of the impoverished/marginalized group** involved in the **planning of this project**? How do low-income or marginalized people **participate and have a voice in decision making**? For educational programs, how will the program help low-income or marginalized people to find their voice within your community?

6. How does this project **encourage leadership development** within the focused community (low-income, marginalized persons)? Briefly describe your leadership development plan. For education programs, how will the program help encourage low-income or marginalized people to identify and develop leaders within your community.

7. What key responsibilities do the **parish members** have in your project?

8. How would you like this project to **impact the broader community**? (For this question please feel free to either broaden or narrow your definition of “community” to include your parish, your diocese, or the local non-faith community, etc.)

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9. What are your **plans for the CCHD money** if you were to receive it? What items would it cover in your budget? How would you cover the items if you did not receive the CCHD funding?

10. **BUDGET (sample):** List or estimate the following – for this project:

*Income:

Donations: _____

Fund-raising: _____

Fees (if any): _____

CCHD grant: _____

Other: _____

TOTAL:
=====

*Expenses:

Materials: _____

Printing: _____

Stipends: _____

Refreshments: _____

Other: _____

TOTAL:
=====

****Income should equal Expenses.***

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Pastor's Endorsement of 2024 Parish Project Grant Application

The purpose of this grant is to uphold the Catholic Church's mission to promote the dignity of individuals by supporting marginalized and low-income persons in the transformation of those policies and practices that keep people in poverty. Funds are granted to projects that develop leadership, promote advocacy for a particular issue that is unjust, and assist people to bring about change to those structures that keep them from a quality of life. Parish grants often focus on bringing together separated groups within the parish. Funding for these parish grants comes from the annual second collection in U.S. parishes in November. Of the money collected in November, 25% stays within the local diocese to fund community strengthening projects, while the other 75% goes to the CCHD national office to support anti-poverty initiatives across the United States. We greatly appreciate your assistance with and promotion of the annual CCHD second collection.

Keeping this purpose in mind, please give us your thoughts regarding the ministry/project

I endorse this request in the amount of \$ _____ because:
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I decline to comment. <i>(please initial)</i>
--

Pastor/Pastoral Administrator's Signature	Date
--	-------------

Parish, City

<i>Allocations: Parishes may submit multiple grant requests, however the Pastor's input will be strongly considered in determining grant award amounts if multiple grants are submitted. A parish may receive up to a combined total of \$5,000 for all Parish Project and Education/Awareness grants.</i>
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