

Accounting: Dashboards & Finding Information on Screens

Cristina Dargis
ParishSOFT



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Celebrating 20 Years of Service

Today's Agenda

- Overview
- Login
- Dashboard
- Finding Information on Screens

Overview

Login

atlanta.parishsoftaccounting.com

Dashboard

Dashboard

 Accounts	 Bills	 Checks	 Deposits	 Journal Entries	 Vendors	 Credit Cards	 Memorized	 Process	 Setup	 Reports
Entry Screens						List Screens				

August, 2017, Year: January -December 2017, Accrual

<p style="text-align: center;">Bank/AP Balances</p> <table border="1"> <tr> <td>Cash, Checking Account-General:</td> <td style="text-align: right;"><u>943,572.61</u></td> </tr> <tr> <td>1101.00P</td> <td></td> </tr> <tr> <td>Cash, Checking Acct-Restricted:</td> <td style="text-align: right;"><u>2,588.00</u></td> </tr> <tr> <td>1103.00P</td> <td></td> </tr> <tr> <td>US Bank: 1202.00P</td> <td style="text-align: right;"><u>-7,224.27</u></td> </tr> <tr> <td>Accounts Payable: 2100.00P</td> <td style="text-align: right;"><u>100.00</u></td> </tr> <tr> <td>Other Current Liabilities: 2400.00P</td> <td style="text-align: right;"><u>0.00</u></td> </tr> </table>		Cash, Checking Account-General:	<u>943,572.61</u>	1101.00P		Cash, Checking Acct-Restricted:	<u>2,588.00</u>	1103.00P		US Bank: 1202.00P	<u>-7,224.27</u>	Accounts Payable: 2100.00P	<u>100.00</u>	Other Current Liabilities: 2400.00P	<u>0.00</u>	<p style="text-align: center;">Bills To Pay</p> <table border="1"> <thead> <tr> <th>Due Date</th> <th>Vendor</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td><u>2/17/2018</u></td> <td><u>Diane Johnson</u></td> <td style="text-align: right;"><u>100.00</u></td> </tr> <tr> <td><u>4/16/2023</u></td> <td><u>ABC Forms & Supply</u></td> <td style="text-align: right;"><u>525.00</u></td> </tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		Due Date	Vendor	Amount	<u>2/17/2018</u>	<u>Diane Johnson</u>	<u>100.00</u>	<u>4/16/2023</u>	<u>ABC Forms & Supply</u>	<u>525.00</u>																<p style="text-align: center;">Support & Services</p> <p style="text-align: center;">866.930.4774</p> <p style="text-align: center;">Email a support question</p> <p style="text-align: center;">Order Checks or Tax Forms</p> <p style="text-align: center;">Release Notes</p> <p style="text-align: center;">User Guide Videos</p> <p style="text-align: center;">Online Help Articles</p> <p style="text-align: center;">Browser Information</p>	
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Bank/AP Balances

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Bills to Pay

Bills To Pay		
Due Date	Vendor	Amount
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<u>4/16/2023</u>	<u>ABC Forms & Supply</u>	<u>525.00</u>



Messages / News

Messages

There will be an update released on 8/31/2017

Log into Parishsoft.com to sign up for the release seminar.

News

- [ConnectNow Accounting Release](#)
- [Training Evaluation Form](#)
- [ConnectNow Accounting End of Fiscal Year Video](#)

Support & Services

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[User Guide](#) [Videos](#)

[Online Help Articles](#)

[Browser Information](#)

Quickly accessing information on a Screen: the Find link (Alt I)

Hot Keys

ConnectNow Hint:

You can use the Hot Keys for quick entry.

Alt+S Submit

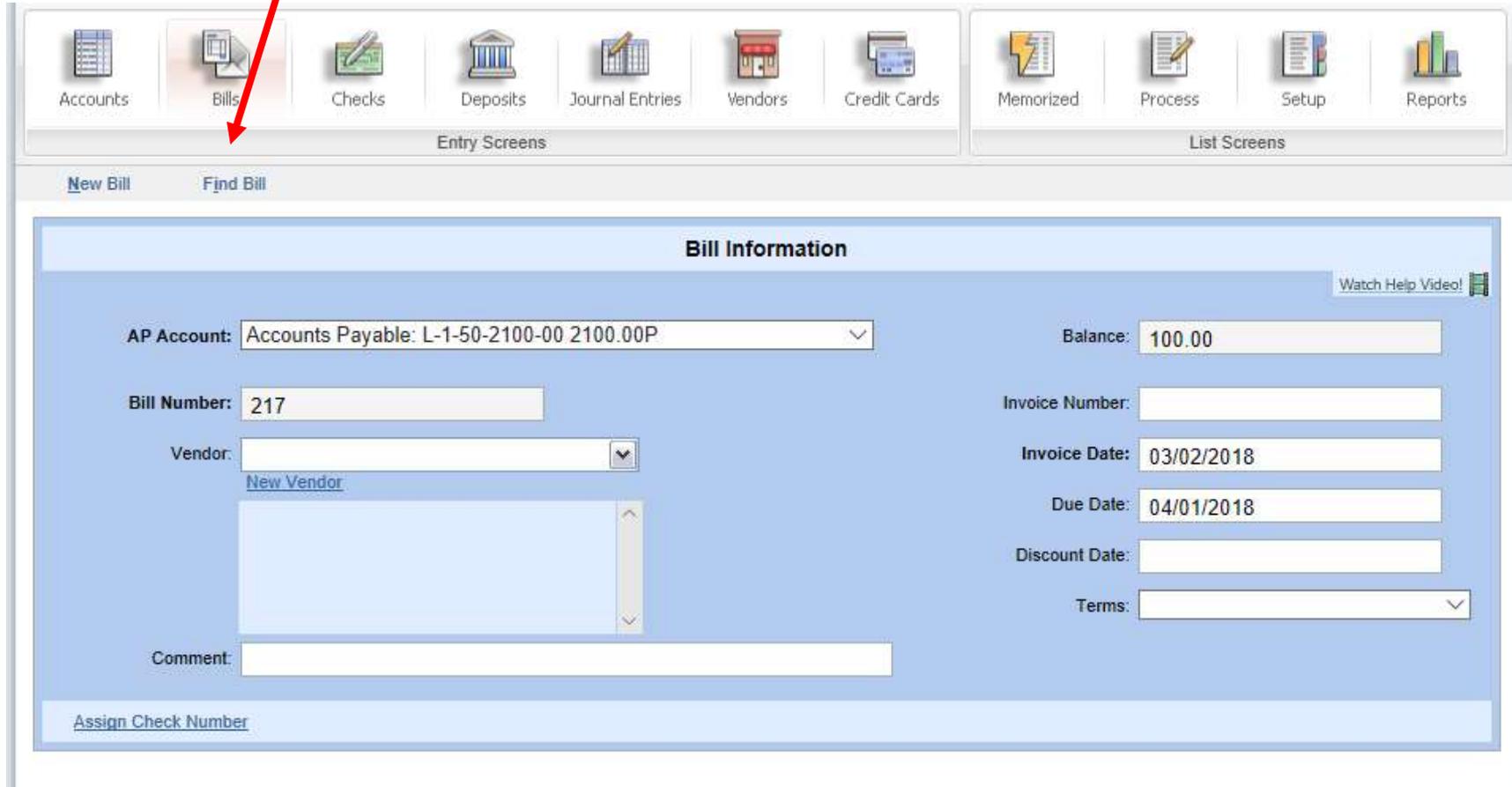
Alt+M Memorize

Alt+I Find

Alt+L More Lines

To Do This:	Press This Key Combination
Submit	Alt-s
Memorize	Alt-m
More Lines	Alt-l
New	Alt-n
Find	Alt-i
Print	Alt-p

Find link



The screenshot displays the ParishSOFT software interface. At the top, there is a navigation bar with two main sections: 'Entry Screens' and 'List Screens'. The 'Entry Screens' section contains icons for Accounts, Bills, Checks, Deposits, Journal Entries, Vendors, and Credit Cards. The 'List Screens' section contains icons for Memorized, Process, Setup, and Reports. A red arrow points to the 'Bills' icon in the 'Entry Screens' section. Below the navigation bar, there are two tabs: 'New Bill' and 'Find Bill'. The 'Find Bill' tab is active, showing a 'Bill Information' form. The form includes fields for AP Account (Accounts Payable: L-1-50-2100-00 2100.00P), Bill Number (217), Vendor (with a 'New Vendor' link), Balance (100.00), Invoice Number, Invoice Date (03/02/2018), Due Date (04/01/2018), Discount Date, and Terms. A 'Comment' field is also present. A 'Watch Help Video!' link is visible in the top right corner of the form area. At the bottom left of the form, there is a link for 'Assign Check Number'.

Bill Search

Transaction Number

account...

vendor...

fiscal year...

Transaction Date

From To

Transaction Amount

From To

1, 2 > >>

Bill List

	Number	Due Date	Invoice Date	Account	Vendor	Amount	Unpaid
<input type="button" value="Go"/>	216	02/17/2018	01/18/2018	Accounts Payable	Diane Johnson	100.00	Unpaid
<input type="button" value="Go"/>	214	02/17/2018	01/18/2018	Accounts Payable	Kay Johnson	100.00	
<input type="button" value="Go"/>	213	02/17/2018	01/18/2018	Accounts Payable	Kay Johnson	100.00	
<input type="button" value="Go"/>	212	01/18/2018	01/18/2018	Accounts Payable	Lynn Johnson	200.00	
<input type="button" value="Go"/>	211	01/18/2018	01/18/2018	Accounts Payable	Lynn Johnson	200.00	
<input type="button" value="Go"/>	210	06/08/2017	05/09/2017	Accounts Payable	Al's Toy Barn	50.00	
<input type="button" value="Go"/>	209	04/16/2017	03/17/2017	Accounts Payable	Verizon Wireless	335.00	
<input type="button" value="Go"/>	208	04/16/2023	03/17/2023	Accounts Payable	ABC Forms & Supply	525.00	Unpaid
<input type="button" value="Go"/>	207	04/04/2017	03/05/2017	Accounts Payable	ACE Rentals	725.00	
<input type="button" value="Go"/>	206	04/04/2017	03/05/2017	Accounts Payable	Joe's Sentic Service	58.00	

QUESTIONS?

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Thank you!

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