

ACCIDENT REPORT

(For Non-Employees)

* = Required Field

MEMBER NAME _____

* PARISH/SCHOOL _____

* ADDRESS _____

* CITY _____ * ZIP _____

* PHONE NUMBER _____ PARISH EMAIL _____

* PERSON REPORTING _____

DATE FORM COMPLETED (MM/DD/YYYY) _____

* DATE OF ACCIDENT (MM/DD/YYYY) _____ TIME OF ACCIDENT (10:00 A.M.) _____

WHERE ACCIDENT OCCURRED _____

WERE PHOTOGRAPHS TAKEN? _____

DESCRIBE ACCIDENT

PARTY INVOLVED-NAME _____ STUDENT?

IF STUDENT, PARENT NAME(S) _____

ADDRESS _____

CITY _____ ZIP _____

PHONE NUMBER _____ WORK NUMBER _____

DOB (MM/DD/YYYY) _____ SS# _____

INJURY/DAMAGE _____

TRANSPORTED BY AMBULANCE? _____

WITNESSES (PLEASE INCLUDE ADDRESS AND PHONE NUMBER)

COMMENTS

INSTRUCTIONS

- **SEND COMPLETED FORM TO REPORTACLAIM@CATHOLICMUTUAL.ORG OR EMAIL TO JORDAN HARPER AT JHARPER@CATHOLICMUTUAL.ORG.**