

**University Catholic Center serving Emory and Agnes Scott**

**YEAR END PARISH CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2020-2021

Date: November 02, 2021

Archbishop Hartmayer,

As Director of University Catholic Center at Emory and Agnes Scott, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my administrative staff and the Archdiocese of Atlanta Finance Office, particularly Shared Accounting Services and Payroll.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the campus ministry.
- Campus ministry financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the campus ministry from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on file

The Reverend John Boll O.P.  
Director

11-02-2021

Date

Signature on file

Victoria Schwartz  
Office Manager

11-02-2021

Date