



# Georgia Tech Catholic Center

## The Catholic Center at Georgia Tech

### YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2018-2019

Date: September 1, 2019

Dear Bishop Konzen,

As pastor of *The Catholic Center at Georgia Tech*, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on File

Fr. Josh Allen  
Pastor

9/1/19  
Date

Signature on File

Chris Martineck  
Parish Business Manager  
or Bookkeeper

9/1/2019  
Date

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Annual Report of Fiscal Year 2018-2019

Signatures on File

Rob Cowhig  
Please Print Name

Ricardo de la Cruz Martinez Ocadiz  
Please Print Name

Christopher Sharp  
Please Print Name

Finance Council Member #4

Daniel Solomon  
Please Print Name

\_\_\_\_\_  
Finance Council Member #5

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Finance Council Member #6

\_\_\_\_\_  
Please Print Name

*Add Additional Members as Needed*

### Dates of the Finance Council Meetings

Date #1 9/19/2018

Date #7 \_\_\_\_\_

Date #2 3/1/2019

Date #8 \_\_\_\_\_

Date #3 6/25/2019

Date #9 \_\_\_\_\_

Date #4 \_\_\_\_\_

Date #10 \_\_\_\_\_

Date #5 \_\_\_\_\_

Date #11 \_\_\_\_\_

Date #6 \_\_\_\_\_

Date #12 \_\_\_\_\_