



Our Lady of the Assumption Church

1350 Hearst Drive, N.E.
Brookhaven, Georgia 30319-2711

PHONE (404) 261-7181
FAX (404) 364-1913

YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2017-2018

Date: October 1, 2018

Archbishop Gregory,

As pastor of Our Lady of the Assumption Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Father James Duffy

10-1-18
Date

Signature on file

10/1/18
Date

Our Lady of the Assumption Catholic Church

YEAR END PARISH CERTIFICATION LETTER
Annual Report of Fiscal Year 2017-2018

Signatures on file

MATT GUNNING

Please Print Name

Joseph P. Patin II

Please Print Name

KATHY WILLIAMS

Please Print Name

Linda MacLean

Please Print Name

Finance Council Member #5

Please Print Name

Finance Council Member #6

Please Print Name

Finance Council Member #7

Please Print Name

Dates of the Finance Council Meetings

Date #1 August 28 2017

Date #7 April 23 2018

Date #2 October 23 2017

Date #8 June 4 2018

Date #3 November 27 2017

Date #9 _____

Date #4 January 22 2018

Date #10 _____

Date #5 February 26 2018

Date #11 _____

Date #6 March 26 2018

Date #12 _____