



**Our Lady of the Assumption
Catholic School**
established in 1951

Our Lady of the Assumption Catholic School

*seeks to create a nurturing environment grounded
in the Catholic faith, which provides for the spiritual
and academic development of each child.*

YEAR END SCHOOL CERTIFICATION LETTER Annual Report of Fiscal Year 2022-23

Date: September 12, 2023

Archbishop Hartmayer,

As principal of ***Our Lady of the Assumption Catholic School***, it is my responsibility each year to render an account to our parents and supporters concerning the monies and other assets entrusted to the school and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the school.
- School financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the school from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the principal and Finance Council.

Sincerely Yours in Christ,

Signature on file

Mandy Crook
Principal

9/12/23
Date

1320 hearst drive ne • atlanta, ga 30319 • p. 404.364.1902 • f. 404.364.1914 • www.olaschool.org

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Signature On File

Lauren Bizzell
Director of Operations

9/12/23

Date

Signature On File

Giovanni Boccia
Finance Council Member # 1

9/19/23

Date

Dates of the Finance Council Meetings

Date #1 September 20, 2022

Date #2 November 15, 2022

Date #3 February 8, 2023

Date #4 April 18, 2023