



# Our Lady of the Assumption Catholic School

**Our Lady of the Assumption  
Catholic School**  
*established in 1951*

*seeks to create a nurturing environment grounded  
in the Catholic faith, which provides for the spiritual  
and academic development of each child.*

## YEAR END SCHOOL CERTIFICATION LETTER Annual Report of Fiscal Year 2017-2018

Date: September 14, 2018

Archbishop Gregory,

As principal of Our Lady of the Assumption Catholic School, it is my responsibility each year to render an account to our parents and supporters concerning the monies entrusted to the school and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the school.
- School financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the school from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the principal and Finance Council.

Sincerely Yours in Christ,

Lisa Cordell

**Signature on file**

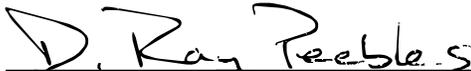
9/14/18  
Date

9/14/18  
Date

**YEAR END SCHOOL CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2017-2018

**Signature on file**

Finance Council Member #1

  
Please Print Name

Dates of the Finance Council Meetings

Date #1 September 19, 2017

Date #2 November 14, 2017

Date #3 January 29, 2018

Date #4 April 17, 2018