

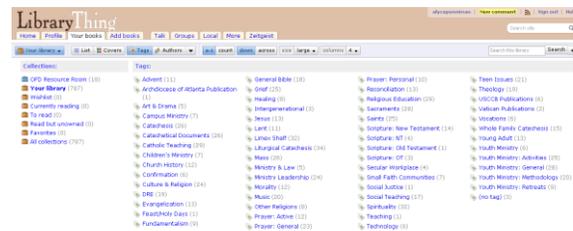
# Office of Formation and Discipleship (OFD)

## Resource Collection User Guide

- Searching for a resource
  - Go to <http://www.librarything.com/catalog/Archat1-OFD>
  - Type the title or author in the box that says “search your library” (not the box that says “search site”)
  - To look for a topic rather than a specific title, click the arrow in the ‘Lending’ option at the top of the screen

- Click the “Tags” option

- Choose the topic from the list and all resources related to that topic will be displayed.



- Click on the resource you want to borrow
- Borrowing a resource:
  - Fill out this form (<http://tiny.cc/ofdlib>) to check out a resource from the OFD collection
  - OFD will confirm and fill your request