



YEAR-END PARISH CERTIFICATION LETTER
For Fiscal Year 2024-2025

Date: September 19, 2025

Archbishop Hartmayer,

As pastor of Our Lady of Lourdes Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- All of our activities are religious, educational, or charitable, except as noted here:

- None of us know of any credible reports of possible fraudulent or dishonest conduct, which has not been reported to the Archbishop or his staff.
- None of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on File _____

Pastor

08/25/2025 _____

Date

Signature on File _____

Parish Treasurer

09/15/2025 _____

Date

Business Manager or Bookkeeper

Date

OUR LADY OF LOURDES CATHOLIC CHURCH
YEAR-END PARISH CERTIFICATION LETTER
For of Fiscal Year 2024-2025

Signature on File	Carmen R. Jenkins
Finance Council Member #1	<i>Please Print Name</i>
Signature on File	Lennison Alexander
Finance Council Member #2	<i>Please Print Name</i>
Signature on File	Dawn Leaner-Hall
Finance Council Member #3	<i>Please Print Name</i>
Signature on File	Mary Ellen Macke
Finance Council Member #4	<i>Please Print Name</i>
Signature on File	Deborah C. Lott
Finance Council Member #5	<i>Please Print Name</i>
Signature on File	Thayes Sturgis
Finance Council Member #6	<i>Please Print Name</i>
Signature on File	Anthony Hannah
Finance Council Member #7	<i>Please Print Name</i>

Dates of the Finance Council Meetings

Date #1 <u>July 31, 2024</u>	Date #7 _____
Date #2 <u>October 10, 2024</u>	Date #8 _____
Date #3 <u>January 28, 2025</u>	Date #9 _____
Date #4 <u>May 31, 2025</u>	Date #10 _____
Date #5 <u>June 10, 2025</u>	Date #11 _____
Date #6 _____	Date #12 _____