

**YEAR END
PARISH CERTIFICATION LETTER**
Annual Report of Fiscal Year 2019-2020



Date: August 28, 2020

Archbishop Hartmayer,

As pastor of *Our Lady of Lourdes* Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on file

Fr. Jeffrey Ott
Pastor

9/25/20
Date

Signature on file

Lisa Berkley
Parish Business Manager

9/30/20
Date

A CENTURY OF WITNESS - A FUTURE OF COMMITMENT
OUR LADY of LOURDES
CATHOLIC CHURCH



Signatures on file

Dawn Leaner - Hall
Finance Council Member #1

Deacon Lennison Alexander
Finance Council Member #2

Philip Verre
Finance Council Member #3

Deborah Lott-Barnes
Finance Council Member #4

MaryEllen Macke
Finance Council Member #5

Thayes Sturgis
Finance Council Member #6

Carmen Jenkins
Finance Council Member #7

Dates of the Finance Council Meetings

Date #1 September 12, 2019

Date #2 November 18, 2019

Date #3 February 27, 2020

Date #4 March 30, 2020

Date #5 April 27, 2020

Date #6 May 5, 2020

Date #7 May 28, 2020 (Ad-Hoc Budget Meeting)