



YEAR END PARISH CERTIFICATION LETTER
Annual Report of Fiscal Year 2017-2018

Date: Monday, September 24, 2018

Archbishop Gregory,

As pastor of *Our Lady of Lourdes* Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Father Jeffery Ott

Parish Business

9-24-18
Date

Signature on file



or Bookkeeper

9-24-18
Date

Our Lady of Lourdes Catholic Church

YEAR END PARISH CERTIFICATION LETTER
Annual Report of Fiscal Year 2017-2018

Signatures on file

Dawn Leaner-Hall
Please Print Name

Mary Ellen Macke
Please Print Name

Philip Verre
Please Print Name

Thayes Sturgis
Please Print Name

Deborah Lott-Barnes
Please Print Name

Lennison Alexander
Please Print Name

Carmen Jenkins
Please Print Name

Finance Council Member #8

Please Print Name

Dates of the Finance Council Meetings - Adhoc meetings are held as needed by an advisory committee

Date #1 *October 23, 2017*

Date #6 _____

Date #2 *November 28, 2017*

Date #7 _____

Date #3 *March 6, 2018*

Date #8 _____

Date #4 *May 21, 2018*

Date #9 _____

Date #5 _____

Date #10 _____

OUR LADY OF LOURDES CATHOLIC CHURCH

FISCAL YEAR END FINANCIAL REPORT

July 01, 2017 - JUNE 30, 2018

	Budget 07/17 - 06/18	Actual 07/01/17 - 06/30/18	Budget 07/18 - 06/2019	
OFFERTORY				
DONATIONS/OTHER COLLECTIONS	\$ 1,362,244	1,274,650	\$ 1,476,772	
GEORGIA BULLETIN	927	1,940	927	
INTEREST INCOME (D & L)	15,845	30,657	15,845	
ORDER OUR STEPS		2,005		
OLD CAPITAL CAMPAIGN				
Gain/Loss on Endowment		\$ 539		
Endowment Income		\$ 2,353		
CHURCH MINISTRIES		112,587		
ADMIN GROUPS & SUNDAY SCHOOL INCOME		34,931		
Arch Annual Appeal Refund	<u>\$ 1,379,016</u>	<u>1,477,610</u>	<u>\$ 1,493,544</u>	
SALARIES, TAXES, BENEFITS	\$ 825,304	741,246	\$ 830,110	
UTILITIES & TELEPHONE	70,097	72,265	70,097	
INSURANCE ON PLANT	15,000	16,798	16,982	
ARCHDIOCESAN RESPONSIBILITIES	360,217	358,775	285,010	176,015 Assessment
ADMINISTRATIVE & GENERAL	103,652	88,582	103,269	600 Annual Appeal
GEORGIA BULLETIN	6,400	6,736	6,400	108,395 School Subsidy
LITURGY EXPENSE	59,700	54,902	54,200	
CAPITAL IMPROVEMENTS/PLANT	52,290	73,598	52,290	
RECTORY EXPENSE	20,120	16,863	23,120	
YOUTH MINISTRY	4,526	4,339	4,526	
RELIGIOUS EDUCATION	3,500	6,619	5,000	
CHURCH MINISTRIES	16,505	149,339	42,540	
LITURGY EXPENSE CREDIT	<u>(70,000)</u>			
TOTAL EXPENDITURES	<u>\$ 1,467,311</u>	<u>1,590,061</u>	<u>\$ 1,493,544</u>	
NET INCOME (LOSS)	<u>\$ (88,295)</u>	<u>(112,451)</u>	<u>\$ -</u>	

**OUR LADY OF LOURDES CATHOLIC CHURCH
YEAR END FINANCIAL REPORT 07/01/17 - 06/30/18**

REVENUES							Order Our Steps Campaign	Old Capital Campaign
	OFFERTORY	CHURCH MINISTRIES	KDCC & DONATIONS	INTEREST INCOME	GA. BULLETIN	TOTAL	TOTAL	TOTAL
2018	\$1,274,650	\$ 112,587	\$ 55,000	\$ 30,657	\$2,711	\$ 1,475,605	2018 \$ 2,005	2018 \$ -
2017	\$1,230,875	\$79,949	\$7,909	\$37,980	\$1,039	\$1,357,753	2017 \$ (1,789)	2017 \$ 185
2016	\$1,467,822	\$65,744	\$41,178	\$39,347	\$1,479	\$1,615,569	2016 \$ 25,906	2016 \$ 650
2015	\$1,308,217	\$18,650	\$146,994	\$35,920	\$1,744	\$1,511,525	2015 \$2,329	2015 \$4,000
2014	\$1,172,881		\$146,364	\$22,006	\$967	\$1,342,218	2014 \$598,268	2014 \$19,392
2013	\$965,756		\$19,514	\$21,979	\$927	\$1,008,176	2013 \$177,168	2013 \$13,651

EXPENSES

	SALARIES, TAXES & BENEFITS	CHURCH MINISTRIES	UTILITIES & TELEPHONE	CAPITAL IMPROVEMENTS	PARISH ASSESSMENT	GA. BULLETIN	Admin, Liturgy, Rel. Ed., Ins. & Rectory	TOTAL
2018	\$741,246	\$149,339	\$72,265	\$ 73,598	\$ 358,775	\$6,736	\$ 188,103	\$1,590,061
2017	\$759,505	\$85,127	\$66,681	\$59,470	\$299,978	\$5,922	\$ 239,271	\$1,515,954
2016	\$750,890	\$56,648	\$62,467	\$95,581	\$260,062	\$6,146	\$ 215,172	\$1,446,965
2015	\$ 658,418	\$ 50,455	\$54,794	\$218,020	\$217,777	\$6,300	\$177,124	\$1,382,888
2014	\$596,625		\$31,726	\$43,938	\$213,409	\$6,538	\$201,379	\$1,093,615
2013	\$582,359		\$2,666	\$21,716	\$187,641	\$6,930	\$230,783	\$1,032,095

Finance Council Members:
Fr. Jeffrey Ott, O.P., Pastor
Dawn Leaner-Hall, Chairperson
Mary Ellen Macke
Thayes Sturgis
Deborah Lott-Barnes

Carmen Jenkins
Deacon Lenny Alexander
Phillip Verre