

**Queen of Angels Catholic School**

**YEAR END SCHOOL CERTIFICATION LETTER**  
For Fiscal Year 2021-2022

Date: August 29, 2022

Your Eminence,

As principal of Queen of Angels Catholic School, it is my responsibility each year to render an account to our parents and supporters concerning the monies and other assets entrusted to the school and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the school.
- School financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- All our activities are religious, educational, or charitable.
- None of us know of any credible reports of possible fraudulent or dishonest conduct, which has not been reported to the Archbishop or his staff.
- None of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Jamie Arthur  
Principal

Signatures on file

Diana Mallinak  
Business/Operation Manager

09/08/2022  
Date

9/8/2022  
Date

**Queen of Angels Catholic School**

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For Fiscal Year 2021-2022**

Signatures on file

Finance Council Member #2 \_\_\_\_\_

\_\_\_\_\_  
Dr. Jamie Arthur  
*Please Print Name*

\_\_\_\_\_  
Brenda Leslie  
*Please Print Name*

\_\_\_\_\_  
Diana Mallinak  
*Please Print Name*

\_\_\_\_\_  
Jeff Showalter  
*Please Print Name*

\_\_\_\_\_  
Ben Collier  
*Please Print Name*

\_\_\_\_\_  
Brent Herrin  
*Please Print Name*

*Add Additional Members as Needed*

**Dates of 2021-2022 Finance Council Meetings**

Date #1	<u>9/7/2021</u> _____	Date #7	_____
Date #2	<u>11/8/2021</u> _____	Date #8	_____
Date #3	<u>1/10/2022</u> _____	Date #9	_____
Date #4	<u>2/22/2022</u> _____	Date #10	_____
Date #5	<u>5/2/2022</u> _____	Date #11	_____
Date #6	_____	Date #12	_____