

ST. BERNADETTE CATHOLIC CHURCH  
100 Evergreen Lane Cedartown, GA 30125  
770-748-1517

**YEAR END PARISH CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2017-2018

Date:

Archbishop Gregory,

As pastor of *St Bernadette* Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

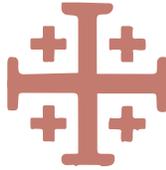
Sincerely Yours in Christ,

Father Timothy Gallagher

8-30-18  
Date

Signature on file

8-30-18  
Date



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*St Bernadette Catholic Church*

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Annual Report of Fiscal Year 2017-2018

**Signatures on file**

WALTER RUPPERT  
Please Print Name

Finance Council Member #2

Alton P. Gilmore  
Please Print Name

Finance Council Member #3

Freddy Arencibia  
Please Print Name

Finance Council Member #4

GERARDO McAFISTER  
Please Print Name

\_\_\_\_\_  
Finance Council Member #5

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Finance Council Member #6

\_\_\_\_\_  
Please Print Name

*Add Additional Members as Needed*

Dates of the Finance Council Meetings

Date #1 Sept 17, 2017

Date #7 \_\_\_\_\_

Date #2 Jan 26, 2018

Date #8 \_\_\_\_\_

Date #3 April 27, 2018

Date #9 \_\_\_\_\_

Date #4 Aug 3, 2018

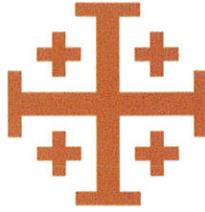
Date #10 \_\_\_\_\_

Date #5 \_\_\_\_\_

Date #11 \_\_\_\_\_

Date #6 \_\_\_\_\_

Date #12 \_\_\_\_\_



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Jack,

The certification letter is due to the Finance Office by Friday September 28<sup>th</sup> 2018.

Below are the last steps to completing the turn in process:

1. Please sign and date the spaces provided at the bottom of the letter as our *Parish Business Manager or Bookkeeper*.
2. Please scan the completed letter for your records and email a **PDF** copy to me [ihernandez@stbernadettecc.org](mailto:ihernandez@stbernadettecc.org) and Patrick Warner [pwarner@archatl.com](mailto:pwarner@archatl.com)
3. Lastly, please mail the original to the attention of Michael Warren in the Finance Office.

Thank you so much for all you do for us Jack!

Blessings,

Maria Bucio