



# Saint Brigid Catholic Church

3400 Old Alabama Road • Johns Creek, Georgia 30022

Office: 678-393-0060 • Fax: 678-393-0071

## YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2017-2018

Date: August 16, 2018

Archbishop Gregory,

As pastor of **Saint Brigid** Catholic Church, it is my responsibility each year to render an account to the faithful concerning the goods offered by the faithful to the Church and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms:

- FC ✓ • To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- FC • The parish Finance Council reviewed and approved the financial statements.
- Admin • Both the federal and state payroll taxes were paid and the submitted 941 forms were reviewed.
- Admin • The accounts payable vendors were reviewed to ensure proper classification for all vendors required, by the IRS, to receive a Form 1099. The completed 1096 and 1099 Forms were reviewed and compared to the list of vendors required to receive a 1099. All form were submitted to the IRS.
- Admin • All real property was reviewed to determine its tax status – exempt versus non-exempt. All non-exempt real property taxes were paid.
- FC ✓ • None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- FC ✓ • No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Father Neil Herlihy

8/20/18

Date

Signature on file

20/2018

Date

# *Saint Brigid Catholic Church*

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Annual Report of Fiscal Year 2017-2018

### Signatures on file

\_\_\_\_\_  
Finance Council Member #1

\_\_\_\_\_  
Finance Council Member #2

\_\_\_\_\_  
Finance Council Member #3

\_\_\_\_\_  
Finance Council Member #4

\_\_\_\_\_  
Finance Council Member #5

\_\_\_\_\_  
Finance Council Member #6

\_\_\_\_\_  
Finance Council Member #7

*Add Additional Members as Needed*

### Dates of the Finance Council Meetings

Date #1      July 24, 2017

Date #2      Oct 9, 2017

Date #3      Nov 27, 2017

Date #4      Jan 23, 2018

Date #5      Mar 19, 2018

Date #6      Apr 30, 2018

Date #7      June 25, 2018