



ST. CATHERINE OF SIENA
CATHOLIC SCHOOL
A 2013 National Blue Ribbon School

St Catherine of Siena Catholic School

YEAR END SCHOOL CERTIFICATION LETTER
For Fiscal Year 2020-2021

Date: October 25, 2021

Archbishop Hartmayer,

As principal of *St. Catherine of Siena Catholic School*, it is my responsibility each year to render an account to our parents and supporters concerning the monies and other assets entrusted to the school and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the school.
- School financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- All of our activities are religious, educational, or charitable, except as noted here:

- None of us know of any credible reports of possible fraudulent or dishonest conduct, which has not been reported to the Archbishop or his staff.
- None of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on file

Kelly Wood

Principal

10/26/2021

Date

Signature on file

Jamie Neff

School Business Manager
or Bookkeeper

10/26/2021

Date

St Catherine of Siena Catholic School

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Signatures on file

Finance Council Member #1

Michael Bohling
Please Print Name

Mary Harmon
Please Print Name

Beth Morgan
Please Print Name

Finance Council Member #4

Sandra Townsend
Please Print Name

Finance Council Member #5

Julian Rodas
Please Print Name

Finance Council Member #6

Mark Ryan
Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 _____ 7/13/20 _____

Date #2 _____ several group email communications to approve annual report and update council on status of PPP Loans and Capital Campaign (no formal meetings due to COVID)

Date #3 _____ 5/3/21 _____