



ST. CATHERINE OF SIENA CATHOLIC SCHOOL

A 2013 National Blue Ribbon School

St. Catherine of Siena Catholic School

YEAR END SCHOOL CERTIFICATION LETTER

For Fiscal Year 2024-2025

Date: August 28, 2024

Archbishop Hartmayer,

As principal of **St. Catherine of Siena Catholic School**, it is my responsibility each year to render an account to our parents and supporters concerning the monies and other assets entrusted to the school and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the school.
- School financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- All of our activities are religious, educational, or charitable, except as noted here:

- None of us know of any credible reports of possible fraudulent or dishonest conduct, which has not been reported to the Archbishop or his staff.
- None of the individuals named and signing below, nor any member of their families, has engaged in any activity with the school from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on File

Kelly Wood (Aug 28, 2025 11:04:00 EDT)

Principal – Kelly Wood

Aug 28, 2025

Date

Signature on File

School Business Manager – Jamie Neff

August 25, 2025

Date

St. Catherine of Siena Catholic School

YEAR END SCHOOL CERTIFICATION LETTER For Fiscal Year 2022-2023

Signature on File

Rev. Neil Dhabliwala (Aug 28, 2025 10:46:03 EDT)

Pastor

Signature on File

Michael Bohling (Sep 11, 2025 10:29:16 EDT)

Finance Council Member #1

Signature on File

Beth Morgan (Aug 28, 2025 10:03:37 EDT)

Finance Council Member #2

Signature on File

Mary Harmon (Aug 28, 2025 11:35:41 EDT)

Finance Council Member #3

Signature on File

Sandra Townsend (Sep 2, 2025 08:00:00 EDT)

Finance Council Member #4

Signature on File

Nathaly Mehall-Olivan (Sep 4, 2025 10:56:21 EDT)

Finance Council Member #5

Deacon James Tramonte (Aug 29, 2025 11:36:02 EDT)

Finance Council Member #6

Add Additional Members as Needed

Rev. Neil Dhabliwala

Please Print Name

Michael Bohling

Please Print Name

Beth Morgan

Please Print Name

Mary Harmon

Please Print Name

Sandra Townsend

Please Print Name

Nathaly Mehall-Olivan

Please Print Name

Deacon James Tramonte

Please Print Name

Dates of the Finance Council Meetings

Date #1 July 15, 2024

Date #2 September 23, 2024

Date #3 November 18, 2024

Date #4 January 13, 2025

Date #5 March 31, 2025

Date #6 June 2, 2025

Date #7

Date #8

Date #9

Date #10

Date #11

Date #12