

# *St. Clare of Assisi*

## YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2016-17

September 01, 2017

Archbishop Gregory,

As administrator of St. Clare of Assisi Catholic Church, it is my responsibility each year to render an account to the faithful concerning the goods offered by the faithful to the Church and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

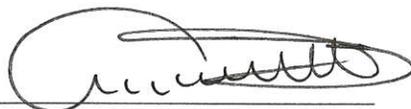
In submitting this report, each of the undersigned affirms:

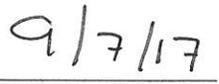
- To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- The parish Finance Council reviewed and approved the financial statements.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

  
Administrator

  
Date

  
Parish Business Manager

  
Date

# St. Clare of Assisi

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Linda M. Hill

Finance Council Member #1

LINDA M. HILL

Please Print Name

Joe F. Hagan Jr

Finance Council Member #2

JAMES F HOURSIGAN JR

Please Print Name

Karl V. Nagel

Finance Council Member #3

Karl Von Nagel

Please Print Name

NORBERT E. MISSLER

Finance Council Member #4

Please Print Name

Deborah L. Green

Finance Council Member #5

Deborah L. Green

Please Print Name

Michelle Knowles

Finance Council Member #6

Michelle Knowles

Please Print Name

Vincent Belli

Finance Council Member #7

Vincent Belli

Please Print Name

JAMES F BRUNK

Finance Council Member #8

Please Print Name

### Dates of the Finance Council Meetings

Date #1 July 11, 2016

Date #7 January 16, 2017

Date #2 August 08, 2016

Date #8 February 20, 2017

Date #3 September 12, 2016

Date #9 March 20, 2017

Date #4 October 10, 2016

Date #10 April 10, 2017

Date #5 November 14, 2016

Date #11 May 8, 2017

Date #6 December 19, 2016

Date #12 June 12, 2017