



ST. FRANCIS OF ASSISI

CATHOLIC CHURCH

3717 Hwy 515 E • Blairsville, GA 30512-3288

YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2017-2018

Date: September 24, 2018

Archbishop Gregory,

As pastor of **St. Francis of Assisi** Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Father Gaurav Shroff

8/24/18
Date

Signature on file _____
Parish Business Manager
or Bookkeeper

9/25/18
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YEAR END PARISH CERTIFICATION LETTER



ST. FRANCIS OF ASSISI

Local Pastors • Blairsville

3717 Hwy 515 E • Blairsville, GA 30512-3288

Signatures on file

Sharon N. Horinek

Please Print Name

Sheila K. Engleman

Please Print Name

Mitchell Griggs

Please Print Name

Jason Burrell

Please Print Name

Finance Council Member #5

Please Print Name

Finance Council Member #6

Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 August 14, 2017

Date #7 _____

Date #2 November 27, 2017

Date #8 _____

Date #3 March 26, 2018

Date #9 _____

Date #4 May 17, 2018

Date #10 _____

Date #5 _____

Date #11 _____

Date #6 _____

Date #12 _____