

*St. Gerard Catholic Church*  
**YEAR END PARISH CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2016-2017

Date: *September 16, 2017*

Archbishop Gregory,

As pastor of *St. Gerard* Catholic Church, it is my responsibility each year to render an account to the faithful concerning the goods offered by the faithful to the Church and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms:

- To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- The parish Finance Council reviewed and approved the financial statements.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

  
\_\_\_\_\_  
Pastor

*9/16/17*  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Parish Business Manager  
or Bookkeeper

*9/16/17*  
\_\_\_\_\_  
Date

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Finance Council Member #1

  
Please Print Name

  
Finance Council Member #2

Edward J Tougeau  
Please Print Name

\_\_\_\_\_  
Finance Council Member #3

\_\_\_\_\_  
Please Print Name

  
Finance Council Member #4

LIBBY SIMONS  
Please Print Name

  
Finance Council Member #5

Shana Whiteford  
Please Print Name

\_\_\_\_\_  
Finance Council Member #6

\_\_\_\_\_  
Please Print Name

*Add Additional Members as Needed*

Dates of the Finance Council Meetings

Date #1 8-9-16

Date #7 \_\_\_\_\_

Date #2 10-11-16

Date #8 \_\_\_\_\_

Date #3 11-8-16

Date #9 \_\_\_\_\_

Date #4 2-13-17

Date #10 \_\_\_\_\_

Date #5 3-14-17

Date #11 \_\_\_\_\_

Date #6 4-25-17

Date #12 \_\_\_\_\_