



SAINT GERARD CATHOLIC CHURCH

YEAR END PARISH CERTIFICATION LETTER Annual Report of Fiscal Year 2017-2018

Date: August 30, 2018

Archbishop Gregory,

As Administrator of *St. Gerard Majella* Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Father Richard Wise
Pastor Administrator

08/31/2018
Date

Signature on file
Parish Business Manager
or Bookkeeper

Date



SAINT GERARD CATHOLIC CHURCH

YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2017-2018

Signatures on file

Randall F. Foster

Please Print Name

Edward J. Toupeau

Please Print Name

Shana Whiteford

Please Print Name

Finance Council Member

Libby Simons

Please Print Name

Finance Council Member #4

SCOTT FISHER

Please Print Name

Edward J. Toupeau

Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

- | | |
|-----------------------------------|-------------------------------|
| Date #1 <u>August 8, 2017</u> | Date #7 <u>March 13, 2018</u> |
| Date #2 <u>September 12, 2017</u> | Date #8 <u>April 6, 2018</u> |
| Date #3 <u>October 10, 2017</u> | Date #9 <u>May 4, 2018</u> |
| Date #4 <u>December 12, 2017</u> | Date #10 <u>June 12, 2018</u> |
| Date #5 <u>January 9, 2018</u> | Date #11 _____ |
| Date #6 <u>February 16, 2018</u> | Date #12 _____ |