

St. Helena Catholic Church
YEAR END PARISH CERTIFICATION LETTER
Annual Report of Fiscal Year 2017-2018

Date: September 28, 2018

Archbishop Gregory,

As pastor of St. Helena Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Father Pedro Poloche

9/19/2018
Date

Signature on file

Camilla Horst, Parish Business Manager

9/19/2018
Date

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Signatures on file

Finance Council Member #1

Ron Schuessler

Finance Council Member #2

Finance Council Member #3

Steve Raeber

Dates of the Finance Council Meetings

Date #1 September 1, 2017

Date #2 November 17, 2017

Date #3 February 16, 2018

Date #4 May 14, 2018

Date #5 May 25, 2018