



**YEAR END PARISH CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2020-2021

Date: 08-31-2021

Archbishop Hartmayer,

As pastor of St. John Paul II Catholic Mission, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

**Signature on File**

Rev. Mark Starr  
Pastor

8/31/2021  
Date

**Signature on File**

Adriana Sargent  
Parish Treasurer or  
Business Manager or Bookkeeper

08-31-2021  
Date



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Signatures on File

\_\_\_\_\_

Sonia Magana
Please Print Name

\_\_\_\_\_

Jeffrey S. Kiel
Please Print Name

\_\_\_\_\_

Elton Garcia
Please Print Name

Finance Council Member #4

Francis Ralfe
Please Print Name

Jan Miller
Please Print Name

Finance Council Member #6

Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 July 7th, 2020

Date #7 \_\_\_\_\_

Date #2 Sept. 16th, 2020

Date #8 \_\_\_\_\_

Date #3 Dec. 1st, 2020

Date #9 \_\_\_\_\_

Date #4 April 13th, 2021

Date #10 \_\_\_\_\_

Date #5 June 22nd, 2021

Date #11 \_\_\_\_\_

Date #6 \_\_\_\_\_

Date #12 \_\_\_\_\_