



**ST. LAWRENCE  
CATHOLIC  
CHURCH**

319 Grayson Highway  
Lawrenceville, GA 30046-7176  
www.saintlaw.org

770/963-8992 Parish Center  
770/962-2765 Faith Formation  
770/962-1676 Preschool  
770/963-1710 Fax

**YEAR END PARISH CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2019-2020

Date: August 29, 2020

Archbishop Hartmayer,

As pastor of St Lawrence Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

**Signature on file**

Rev. Henry Atem  
Pastor

8/29/2020  
Date

**Signature on file**

Carol Ranft  
Business Operation Manager

8/29/2020  
Date

Business Manager or Bookkeeper

**WE, THOUGH MANY, ARE ONE BODY IN CHRIST 1 COR 10:17**



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Signature on file

Melissa Kinard  
Please Print Name

Tom Topoleski  
Please Print Name

Todd Canale  
Please Print Name

Steve Zahradka  
Please Print Name

Barbara Estes  
Please Print Name

Finance Council Member #6

Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 9/14/2019  
Date #2 11/9/2019  
Date #3 2/15/2020  
Date #4 4/19/2020  
Date #5 5/9/2020  
Date #6 8/29/2020

Date #7 \_\_\_\_\_  
Date #8 \_\_\_\_\_  
Date #9 \_\_\_\_\_  
Date #10 \_\_\_\_\_  
Date #11 \_\_\_\_\_  
Date #12 \_\_\_\_\_