



Saint Mary Catholic Mission of Elberton

YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2024-2025

Date: September 25, 2025

Archbishop Hartmayer,

As pastor of **Saint Mary Catholic Mission** Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- All of our activities are religious, educational, or charitable, except where noted here: _____
- None of us know of any credible reports of possible fraudulent or dishonest conduct, which have not been reported to the Archbishop or his staff.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on File

Rev., Tuan J.B. Pham, Pastor

09 / 25 / 2025
Date

Signature on File

Belinda Thayer, Business Mgr.

9/25/2025
Date

Physical Address: 155 Forest Avenue, Elberton, Georgia 30635 Mailing Address: 1009 Benson Street, Hartwell, Georgia 30643

Phone 706-376-4112; Email: admin@shjhartwell.org - website: HTTP://www.sacredheartofhartwell.com



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Signature on File

Finance Council Member #1

Edwin Walters, Chair

Please Print Name

Signature on File

Finance Council Member #2

Rosemary Bailey

Please Print Name

Signature on File

Finance Council Member #3

Enrique Cruz

Please Print Name

Signature on File

Finance Council Member #4

Jim McDowell

Please Print Name

Signature on File

Finance Council Member #5

Franklin Nguyen

Please Print Name

Signature on File

Finance Council Member #6

Susan Wall

Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 September 19, 2024

Date #7 _____

Date #2 December 12, 2024

Date #8 _____

Date #3 March 27, 2025

Date #9 _____

Date #4 June 12, 2025

Date #10 _____

Date #5 _____

Date #11 _____

Date #6 _____

Date #12 _____

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