



**YEAR END PARISH CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2018-2019

Date: August 21, 2019

Bishop Konzen,

As Administrator of *St. Mary, Mother of God* Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

**Signature on file**

Reverend Jose M. Kochuparampil  
Administrator

Aug. 21, 2019  
Date

**Signature on file**

Joann King  
Accounting Manager

August 21, 2019  
Date



**St. Mary, Mother of God  
Catholic Church**

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**Signatures on file**

GERALD J. McLAUGHLIN

*Please Print Name*

Theresa S. Leto

*Please Print Name*

Robert P. Lynscomb

*Please Print Name*

Bill Myles

*Please Print Name*

\_\_\_\_\_  
Finance Council Member #5

\_\_\_\_\_  
*Please Print Name*

Dates of the Finance Council Meetings

Date #1 August 28, 2018

Date #2 November 13, 2018

Date #3 May 22, 2019

Date #4 \_\_\_\_\_

Date #5 \_\_\_\_\_

Date #6 \_\_\_\_\_

Date #7 \_\_\_\_\_

Date #8 \_\_\_\_\_