

*St. Michael / Gainesville, GA*

**YEAR END PARISH CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2017-2018

Date: 09/17/2018

Archbishop Gregory,

As pastor of **St. Michael** Catholic Church in Gainesville, GA, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Father Timothy Hepburn

Signature on file

St. Michael in Gainesville, GA

**YEAR END PARISH CERTIFICATION LETTER**

Annual Report of Fiscal Year 2017-2018

Signatures on file

Finance Council Member #2

Margaret K. Braff  
Please Print Name

Anthony M. Herdman  
Please Print Name

Jose O. Metus  
Please Print Name

Indalecio Salazar  
Please Print Name

Beth Andert  
Please Print Name

Ben Hawkins  
Please Print Name

JACK CAPIES

Antonio Rios

Dates of the Finance Council Meetings

Date #1 August 14<sup>th</sup>, 2017

Date #7 \_\_\_\_\_

Date #2 December 4<sup>th</sup>, 2017

Date #8 \_\_\_\_\_

Date #3 February 26, 2018

Date #9 \_\_\_\_\_

Date #4 May 14<sup>th</sup>, 2018

Date #10 \_\_\_\_\_

Date #5 \_\_\_\_\_

Date #11 \_\_\_\_\_

Date #6 \_\_\_\_\_

Date #12 \_\_\_\_\_