

The Finance Committee of St. Michael the Archangel Church met 3:00 PM Friday afternoon May 17, 2019. In attendance Bob Burns, Scott Armstrong, Bernie Palcisko, Business Manager Dana Wood, and Pastor Fr. Larry Niese.

The Committee meets quarterly. As a part of the meetings, a review of the quarterly financial results is conducted including a comparison to budget. This meeting reviewed the results of the quarter ending 3/31/2019 and the 2018-2019 budget. The Archdiocese operates on a Fiscal Year running from July 1st through June 30th.

The church facilities debt was amortized and has been paid down to \$3,060,238.98. Regular monthly principal payments of \$16,463 are paid in the debt reduction. An additional \$200,000 is expected to be paid from budget surplus funds at the end of each fiscal year's results.

Other highlights of the review and other topics covered during the meeting were:

- The offertory for YTD 2018-2019 through 3/31/2019 is remaining flat to budget and prior year despite church membership showing an increase.
- During the FY, the capital expenditures have included replacement of air conditioning components in the Parish Hall for \$9,695, continued cost of replacing the lighting with LED for \$6,784, additional payment toward the purchase of tables for the narthex and office of \$1,093 and purchase of 2 new copiers for the AG & RE workroom for \$4,005.
- The church continues to deal with issues of water leaks in the exterior walls of the church. The cost of the repairs for this FY have totaled \$13,484.
- Due to the retirement of Fr. Bob and the RE department not being fully staffed, the salaries and benefits expenditures are favorable to budget by \$11,812. The cost of hiring extra clergy to help in the absence of Fr. Bob was \$900.
- Cost at the rectory to replace a dryer and to re-carpet Fr. Bob's old suite and for a new patio set were \$942.
- Funds from the debt reductions envelopes have decreased and the YTD figures are \$79,793 under budget.
- The estimated cash on hand at the end of the fiscal year over the \$200,000 minimum capital reserve requirement (increased from \$150,000 earlier this fiscal year) is projected to be \$171,129.

In the event you have questions, contact Dana Wood at the Church office during business hours or any of the Committee members with questions.

The Finance Committee of St. Michael the Archangel Church met 3:00 PM Friday afternoon February 15, 2019. In attendance Kathy O'Dwyer, Bob Burns, Scott Armstrong, Bernie Palcisko, Business Manager Dana Wood, and Pastor Fr. Larry Niese.

The Committee meets quarterly. As a part of the meetings, a review of the quarterly financial results is conducted including a comparison to budget. This meeting reviewed the results of the quarter ending 12/31/2018 and the 2018-2019 budget. The Archdiocese operates on a Fiscal Year running from July 1st through June 30th.

The construction of SMA Food Pantry and Pavilion were completed with the cost of these structures coming from funds on deposit and cash reserves. The final construction cost of the Food Pantry was \$253,000 and the Pavilion cost of \$129,000. A significant portion of the cost for the Pavilion was covered with an earmarked donation of \$57,000. Occupation of both facilities was completed during the 4th quarter. Additional donations were made by the Knights of Columbus for the picnic tables and the Hispanic community for fans for the pavilion.

The church facilities debt was amortized and has been paid down to \$2,935,797 with year to date principal payments of \$173,830.35. An additional \$250,000 is expected to be paid from budget surplus funds at the end of each fiscal year's results.

Other highlights of the review and other topics covered during the meeting were:

- The offertory for YTD 2018-2019 through 12/31/2018 is flat to budget despite church membership showing an increase.
- During the FY just ended the capital expenditures included replacement of carpeting and a dryer in the rectory and repair to the Holy Water tank totaling \$2,972. Furniture and equipment additions and replacement totaled approximately \$1,366.
- Funds from the debt reductions envelopes have decreased and the YTD figures are \$48,314 under budget.
- The estimated cash on hand at the end of the fiscal year over the \$200,000 minimum capital reserve requirement is projected to be \$147,000.

In the event you have questions, contact Dana Wood at the Church office during business hours or any of the Committee members with questions.

The Finance Committee of St. Michael the Archangel Church met 3:00 PM Friday afternoon November 16, 2018. In attendance Kathy O'Dwyer, Bernie Palcisko, Bob Burns, Scott Armstrong, Bill Smoot, Pastor Fr. Larry Niese and Dana Wood, Business Manager.

The Committee meets quarterly. As a part of the meetings, a review of the quarterly financial results is conducted including a comparison to budget. This meeting reviewed the results of the quarter and year ending 9/30/2018 and the 2018-2019 budget. The Archdiocese operates on a Fiscal Year running from July 1st through June 30th.

The construction of SMA Food Pantry and Pavilion are nearing completion and the Pavilion used for our Parish picnic. The cost of these structures is coming from funds on deposit and cash reserves. The final cost of the Food Pantry will be approximately \$350,000 and the Pavilion will cost approximately \$90,000. The majority of the cost for the Pavilion was covered with an earmarked donation. Occupation of both facilities are expected to occur early 4th quarter.

The church facilities debt was amortized and the balance at 9/30/18 is \$3,109,627.98. In addition to the regular scheduled monthly principal and interest payments being made, an additional \$250,000 was paid on the loan from the carryover income from FYE 2018. 018. Payments made to principal monthly total \$15,892.00.

Other highlights of the review and other topics covered during the meeting were:

- Offertory for the first quarter of FY 2018-2019 are down slightly. The budget was increased only slightly for the year in anticipation of this trend.
- Income from the monthly debt reduction envelopes was down \$29,323 for the quarter.
- The church property continues to operate efficiently with the air conditioning/heating electricity, water and maintenance costs being under budget for the quarter by \$5,539 which included a \$2,000 credit on the elevator maintenance contract.
- The preschool purchased new computer equipment for \$893 to replace an older unit with printing problems.
- The Committee discussed increasing the reserve balance to \$250,000 to cover potential facility repairs and equipment replacement.

In the event you have questions, contact Dana Wood at the Church office during business hours or any of the Committee members with questions.

The Finance Committee of St. Michael the Archangel Church met 3:00 PM Friday afternoon July 27, 2018. In attendance Bob Burns, Scott Armstrong, Bill Smoot, and Pastor Fr. Larry Niese.

The Committee meets quarterly. As a part of the meetings, a review of the quarterly financial results is conducted including a comparison to budget. This meeting reviewed the results of the quarter and year ending 6/30/2018 and the 2018-2019 budget. The Archdiocese operates on a Fiscal Year running from July 1st through June 30th.

The construction of SMA Food Pantry and Pavilion are underway with the cost of these structures coming from funds on deposit and cash reserves. The anticipated cost of the Food Pantry will be approximately \$350,000 and the Pavilion will cost approximately \$90,000. The majority of the cost for the Pavilion was covered with an earmarked donation. Occupation of both facilities are expected to occur early 4th quarter.

The church facilities debt was amortized at approximately \$3,650,000.00 with regular scheduled monthly principal and interest payments being made for nearly half of FY 2018. Payments made to principal was \$173,830.35 with an additional \$300,000 beginning paid from budget surplus funds based on the FY 2017-2018 results.

Other highlights of the review and other topics covered during the meeting were:

- The offertory for 2016-2017 for the year ending 6/30/2018 was up over prior year by 5.1%.
- During the FY just ended the capital expenditures included replacement or repair to air conditioning/heating systems totaled \$32,844. Furniture additions and replacement totaled approximately \$5,000.
- The parking lot lighting was updated with LED lighting for a cost of \$21,000.
- The carpeting was replaced in the upstairs religious education wing for a cost of \$24,515.
- The funds from the debt reductions envelopes continues to remain satisfactory with the 2017-2018 contributions of \$49,618.
- The endowment fund increased \$14,407. The source of the funds were from a parishioner donation and 10% of the funds in excess of the 2017 Archdiocesan Annual Appeal.
- The cash on hand at the end of the fiscal year over the \$150,000 minimum capital reserve requirement was \$309,381. \$250,000 of these funds will be used to reduce the mortgage debt. The Committee discussed increasing the reserve balance to \$200,000 to cover potential facility repairs and equipment replacement.

In the event you have questions, contact Dana Wood at the Church office during business hours or any of the Committee members with questions.

St. Michael the Archangel Catholic Church
Financial Summary
Year Ended June 30, 2019

Description	Budgeted	Actual	Variance
Operating Revenues			
Offerory	\$ 2,007,000	\$ 2,039,350	\$ 32,350
Religious Education	84,860	82,390	(2,470)
Georgia Bulletin	10,000	9,778	(222)
Debt Reduction Collections	335,000	233,176	(101,824)
Interest Income	5,000	9,146	4,146
Preschool Fees/Tuition	220,220	221,942	1,722
Other Income	21,000	21,568	568
Enodwment Fund	-	16,336	16,336
Archbishop Annual Appeal Overage (2018)	12,000	19,673	7,673
Archdiocesan Subsidy	6,000	6,000	-
Altar Flowers & CD Sales	8,500	8,821	321
Misc. Parish Retreat Fees	3,500	5,851	2,351
Life Teen Retreat Fees	21,000	20,826	(174)
Spanish Event Fees	17,000	14,561	(2,439)
Misc. Donations	-	16,458	16,458
Total Revenues	\$ 2,751,080	\$ 2,725,876	\$ (25,204)

Operating Expenses			
Liturgy	188,243	186,103	(2,140)
Religious Education	305,486	289,865	(15,621)
Teen Ministry	115,964	118,101	2,137
Thanksgiving Basket Expenses	-	11,554	11,554
Preschool	203,701	213,435	9,734
Administrative/General	430,754	406,173	(24,581)
Property/Liability Insurance	55,000	49,364	(5,636)
Facilities	324,717	273,831	(50,886)
Other Parish Ministries	18,650	20,313	1,663
Priest Residence	44,488	34,512	(9,976)
Archdiocese Support/Assessment	268,502	268,089	(413)
Catholic School Support/Assessment	179,302	178,985	(317)
Georgia Bulletin-Parish Subscriptions	25,200	24,514	(686)
Misc Capital Expense	273,998	43,061	(230,937)
Principal Payments on Loan	184,030	197,711	13,681
Interest on Loan	133,045	119,370	(13,675)
Total Expenses	\$ 2,751,080	\$ 2,434,981	\$ (316,099)

Net Operating Revenue (Deficit) \$ - \$ 290,895

Payments on Food Pantry Building in 2018-19 = \$221,073 (from pantry donations)
Paid an additional \$500,000 against loan from savings
Church Loan Balance as of 6/30/2019 \$2,715,921

If you have any questions, please contact our Business Manager Dana Wood at the church office.