



ST. PETER  
REGIONAL CATHOLIC SCHOOL  
CLAVER

***St. Peter Claver Regional Catholic School***  
**YEAR END SCHOOL CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2016-2017

Date: 9/29/2017

Archbishop Gregory,

As principal of ST. *Peter Claver Regional Catholic School*, it is my responsibility each year to render an account to our parents and supporters concerning the monies entrusted to the school and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms:

- To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- The school Finance Council reviewed and approved the financial statements.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the school from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the principal and Finance Council.

Sincerely Yours in Christ,

*Ernaune Guimond*  
Principal

22 Sept. 2017  
Date

*Alexandra Gordon*  
School Business Manager

9/29/17  
Date



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Annual Report of Fiscal Year 2016-2017

Mina Jackson  
Finance Council Member #1

Nina Jackson  
Please Print Name

Susanne Greenwood  
Finance Council Member #2

Susanne Greenwood  
Please Print Name

Alejandra Gordon  
Finance Council Member #3

Alejandra Gordon  
Please Print Name

\_\_\_\_\_  
Finance Council Member #4

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Finance Council Member #5

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Finance Council Member #6

\_\_\_\_\_  
Please Print Name

*Add Additional Members as Needed*

Dates of the Finance Council Meetings

Date #1 July 16, 2016

Date #7 May 18<sup>th</sup>, 2017

Date #2 August 16, 2016

Date #8 June 17, 2017

Date #3 October 12, 2016

Date #9 August 17, 2017

Date #4 February 17, 2017

Date #10 \_\_\_\_\_

Date #5 March 17, 2017

Date #11 \_\_\_\_\_

Date #6 April 4, 2017

Date #12 \_\_\_\_\_