

**St. Stephen the Martyr**

**YEAR END PARISH CERTIFICATION LETTER**

Annual Report of Fiscal Year 2016-2017

September 29, 2017

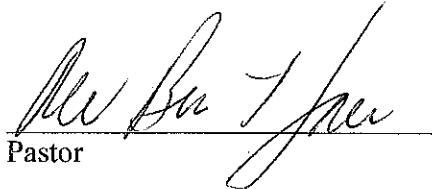
Archbishop Gregory,

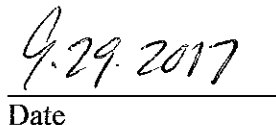
As pastor of **St. Stephen the Martyr Catholic Church**, it is my responsibility each year to render an account to the faithful concerning the goods offered by the faithful to the Church and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

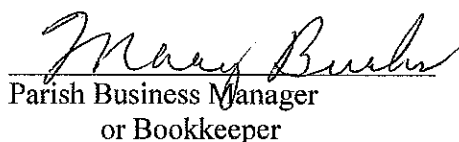
In submitting this report, each of the undersigned affirms:

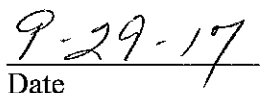
- To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- The parish Finance Council reviewed and approved the financial statements.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

  
Pastor

  
Date

  
Parish Business Manager  
or Bookkeeper

  
Date

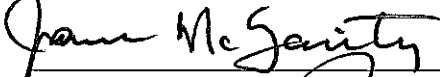
**St. Stephen the Martyr**

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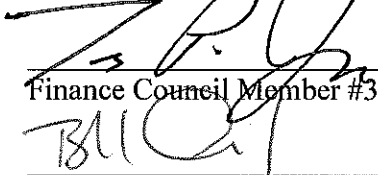
Annual Report of Fiscal Year 2016-2017



Finance Council Member #1

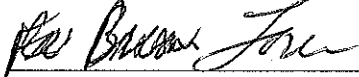


Finance Council Member #2

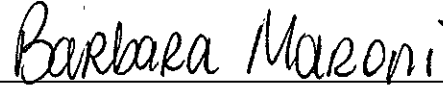


Finance Council Member #3

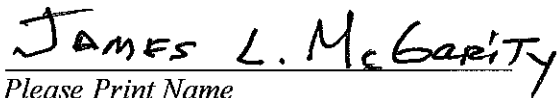
Finance Council Member #4



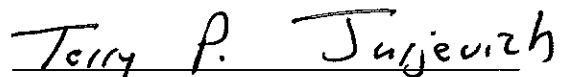
Finance Council Member #5



Please Print Name



Please Print Name



Please Print Name



Please Print Name



Please Print Name

**Dates of the Finance Council Meetings**

Date #1      September 30, 2016

Date #2      January 31, 2017

Date #3      April 24, 2017

Date #4      September 28, 2017

# ST. STEPHEN THE MARTYR CATHOLIC CHURCH

Parish Annual Financial Report

Fiscal Year ending June 30, 2016 and June 30, 2017

<b>CHURCH OPERATING REVENUE</b>	<u>FYE 6/30/2016</u>	<u>FYE 6/30/2017</u>
Offertory and Other Donations	645,490	639,711
Building Fund (Mortgage)	280,107	275,341
Interest on Emergency Acct.	1,745	1,481
Parish School of Religion	6,682	4,431
Fall Festival	14,520	4,845
Altar Flowers/Bequests	5,334	6,781
Endowment (Restricted)	(485)	4,111
Other Income	<u>29,108</u>	<u>28,538</u>
<b>TOTAL</b>	<b>982,503</b>	<b>965,239</b>

## **CHURCH OPERATING EXPENSE**

Liturgy	25,735	24,302
Parish School of Religion	95,397	99,167
Recreation	31	0
Special Ministries	0	432
Administration and General	188,886	204,211
Facilities	119,283	157,111
Fall Festival	5,468	3,117
Rectory	28,332	36,174
Music	5,857	5,674
Interest Expense	14,210	2,684
Archdiocese Support	75,664	78,775
School Subsidy	<u>40,131</u>	<u>41,732</u>
<b>TOTAL</b>	<b>598,994</b>	<b>653,379</b>
Total Revenue	982,503	965,239
Total Expenditures	598,994,	653,379
<b>Net Revenue over Expense</b>	<b>383,509</b>	<b>311,860</b>
Debt Service	(250,104)	(158,624)
Registered Families	502	

	<u>6/30/2016</u>	<u>6/30/2017</u>
<b>Long Term Liabilities (Debt) *</b>	620,382	620,382
<b>Mortgage Balance</b>	<u>158,624</u>	<u>0</u>
<b>Outstanding Liabilities to Archdiocese</b>	<b>779,006</b>	<b>620,382</b>

\* Unpaid balances for prior years' Archdiocesan Assessments (\$460,143), Annual Appeal (\$108,587) and School Subsidy Assessment (\$51,652).