



Saint Stephen the Martyr Catholic Church

St. Stephen the Martyr Catholic Church

YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2019-2020

Date: November 16, 2020

Archbishop Hartmayer,

As pastor of St. Stephen the Martyr Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on file

Fr. Brian Lorei
Pastor

11/16/2020
Date

Signature on file

Mary Burks
Business Manager or Bookkeeper

11-16-2020
Date

St. Stephen the Martyr Catholic Church

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Signatures on file

Barbara Maroni

Please Print Name

Terry Turcotte

Please Print Name

James L. McGarity

Please Print Name

Bill ONeal

Please Print Name

Finance Council Member #5

Please Print Name

Finance Council Member #6

Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 September 23, 2019

Date #7 _____

Date #2 May 14, 2020

Date #8 _____

Date #3 October 12, 2020

Date #9 _____

Date #4 _____

Date #10 _____

Date #5 _____

Date #11 _____

Date #6 _____

Date #12 _____

ST. STEPHEN THE MARTYR CATHOLIC CHURCH

Parish Annual Financial Report Fiscal Year ending June 30, 2019 and June 30, 2020

CHURCH OPERATING REVENUE	<u>FYE 6/30/2019</u>	<u>FYE 6/30/2020</u>
Offertory and Other Donations	658,350	624,374
Building/Property Maintenance Fund	333,483	328,604
Interest on Emergency Acct.	4,387	11,303
Parish School of Religion	5,890	6,810
Fall Picnic	550	
Altar Flowers/Bequests	9,692	7,651
Endowment (Restricted)	3,433	896
Other Income	1,000	3,249
Archbishop Annual Appeal Refund	<u>16,573</u>	<u>12,138</u>
TOTAL	1,033,358	995,025

CHURCH OPERATING EXPENSE

Liturgy	39,313	35,728
Parish School of Religion	85,334	59,486
Administration and General	226,353	255,601
Facilities	138,516	130,536
Rectory	67,322	31,960
Music	8,931	13,196
Archdiocese Support	77,886	77,565
School Subsidy	<u>33,163</u>	<u>32,181</u>
TOTAL	676,818	636,253

Total Revenue	1,033,358	995,025
Total Expenditures	676,818	636,253
Net Revenue over Expense	356,540	358,772

Debt Service	0	0
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Registered Families	562	520
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