



# Saint Stephen the Martyr Catholic Church

## YEAR END PARISH CERTIFICATION LETTER Annual Report of Fiscal Year 2018-2019

Date: September 23, 2019

Bishop Konzen,

As pastor of St. Stephen the Martyr Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely yours in Christ,

**Signature on file**

Fr Brian Lorei  
Pastor

9.23.2019  
Date

**Signature on file**

Mary Burks  
Parish Business Manager  
or Bookkeeper

9-23-2019  
Date

# St. Stephen the Martyr Catholic Church

## YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2018-2019

Signatures on file

Bill O'Neil

Please Print Name

Barbara Maroni

Please Print Name

James L. McCarthy

Please Print Name

Terry P. Turjewich

Please Print Name

\_\_\_\_\_  
Finance Council Member #5

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Finance Council Member #6

\_\_\_\_\_  
Please Print Name

*Add Additional Members as Needed*

### Dates of the Finance Council Meetings

Date #1 August 27, 2018

Date #7 \_\_\_\_\_

Date #2 September 30, 2018

Date #8 \_\_\_\_\_

Date #3 January 28, 2019

Date #9 \_\_\_\_\_

Date #4 April 29, 2019

Date #10 \_\_\_\_\_

Date #5 \_\_\_\_\_

Date #11 \_\_\_\_\_

Date #6 \_\_\_\_\_

Date #12 \_\_\_\_\_