

St. Stephen the Martyr

YEAR END PARISH CERTIFICATION LETTER

Annual Report of Fiscal Year 2016-2017

September 29, 2017

Archbishop Gregory,

As pastor of **St. Stephen the Martyr Catholic Church**, it is my responsibility each year to render an account to the faithful concerning the goods offered by the faithful to the Church and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

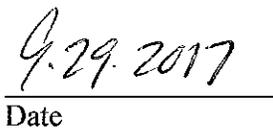
In submitting this report, each of the undersigned affirms:

- To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- The parish Finance Council reviewed and approved the financial statements.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

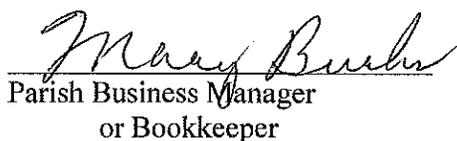
Sincerely Yours in Christ,



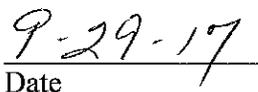
Pastor



Date



Parish Business Manager
or Bookkeeper



Date

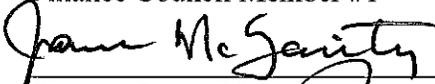
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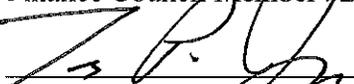
Annual Report of Fiscal Year 2016-2017



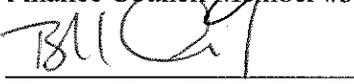
Finance Council Member #1



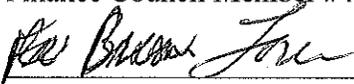
Finance Council Member #2



Finance Council Member #3



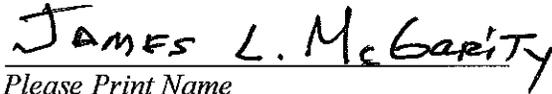
Finance Council Member #4



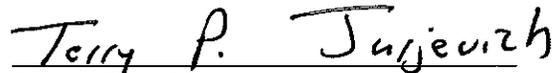
Finance Council Member #5



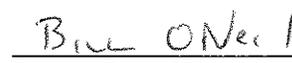
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Dates of the Finance Council Meetings

- Date #1 September 30, 2016
- Date #2 January 31, 2017
- Date #3 April 24, 2017
- Date #4 September 28, 2017

ST. STEPHEN THE MARTYR CATHOLIC CHURCH

Parish Annual Financial Report

Fiscal Year ending June 30, 2016 and June 30, 2017

CHURCH OPERATING REVENUE	<u>FYE 6/30/2016</u>	<u>FYE 6/30/2017</u>
Offertory and Other Donations	645,490	639,711
Building Fund (Mortgage)	280,107	275,341
Interest on Emergency Acct.	1,745	1,481
Parish School of Religion	6,682	4,431
Fall Festival	14,520	4,845
Altar Flowers/Bequests	5,334	6,781
Endowment (Restricted)	(485)	4,111
Other Income	<u>29,108</u>	<u>28,538</u>
TOTAL	982,503	965,239

CHURCH OPERATING EXPENSE

Liturgy	25,735	24,302
Parish School of Religion	95,397	99,167
Recreation	31	0
Special Ministries	0	432
Administration and General	188,886	204,211
Facilities	119,283	157,111
Fall Festival	5,468	3,117
Rectory	28,332	36,174
Music	5,857	5,674
Interest Expense	14,210	2,684
Archdiocese Support	75,664	78,775
School Subsidy	<u>40,131</u>	<u>41,732</u>
TOTAL	598,994	653,379
Total Revenue	982,503	965,239
Total Expenditures	598,994,	653,379
Net Revenue over Expense	383,509	311,860
Debt Service	(250,104)	(158,624)
Registered Families	502	

	<u>6/30/2016</u>	<u>6/30/2017</u>
Long Term Liabilities (Debt) *	620,382	620,382
Mortgage Balance	<u>158,624</u>	<u>0</u>
Outstanding Liabilities to Archdiocese	779,006	620,382

* Unpaid balances for prior years' Archdiocesan Assessments (\$460,143), Annual Appeal (\$108,587) and School Subsidy Assessment (\$51,652).