



Saint Theresa
Catholic Church

St. Theresa of the Child Jesus Catholic Church

YEAR END PARISH CERTIFICATION LETTER
Annual Report of Fiscal Year 2016-2017

Date: September 6, 2107

Archbishop Gregory,

As pastor of *St. Theresa of the Child Jesus* Catholic Church, it is my responsibility each year to render an account to the faithful concerning the goods offered by the faithful to the Church and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms:

- To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- The parish Finance Council reviewed and approved the financial statements.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Rev. Joseph J. Shute
Pastor

September 6, 2017
Date

Ann Kaufman
Parish Business Manager

September 6, 2017
Date



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[Signature]
Finance Council Member #1 (Chair)

Robert Dufour
Please Print Name

[Signature]
Finance Council Member #2

Carl George
Please Print Name

[Signature]
Finance Council Member #3

Tom Warren
Please Print Name

[Signature]
Finance Council Member #4

Dave Mills
Please Print Name

[Signature]
Finance Council Member #5

Hector Melara
Please Print Name

Finance Council Member #6

Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 July 13, 2016

Date #7 _____

Date #2 August 24, 2016

Date #8 _____

Date #3 November 9, 2016

Date #9 _____

Date #4 January 18, 2017

Date #10 _____

Date #5 March 15, 2017

Date #11 _____

Date #6 May 10, 2017

Date #12 _____