



YEAR END PARISH CERTIFICATION LETTER
Annual Report of Fiscal Year 2019-2020

Date: September 30, 2020

Archbishop Hartmayer,

As pastor of St. Theresa of the Child Jesus Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- To the best of our knowledge, all of our activities are religious, educational, or charitable.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely yours in Christ,

Signature on file

Rev. Fr. Joseph Shaute
Pastor

9/30/2020
Date

Signature on file

Sue Kauffman
Business Manager

9/30/20
Date



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Finance Council Member #1

Robert Dufor - Chair _____
Please Print Name

Deceased 7/31/20

Carl George
Please Print Name

Signatures on file

9/30/2020

Tom Warren
Please Print Name

Finance Council Member #4

Dave Mills
Please Print Name

Finance Council Member #5

Hector Melara
Please Print Name

Finance Council Member #6

John Foran
Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 9/18/19 _____

Date #2 10/16/19 _____

Date #3 ____ 3/17/20 - cancelled ____

Date #4 __ Reports have been sent out via e-mail during pandemic

Date #5 _____

Date #6 _____



**Saint Theresa
Catholic Church**

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