

St. Thomas More Catholic School

YEAR END SCHOOL CERTIFICATION LETTER
For Fiscal Year 2021-2022

Date: August 15, 2022

Archbishop Hartmayer,

As principal of St. Thomas More Catholic School, it is my responsibility each year to render an account to our parents and supporters concerning the monies and other assets entrusted to the school and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the school.
- School financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- All of our activities are religious, educational, or charitable, except noted here:

- None of us know of any credible reports of possible fraudulent or dishonest conduct, which has not been reported to the Archbishop or his staff.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on file

Shaun Bland
Principal

8-15-22
Date

Signature on file

Sandy Capretta
School Business Manager
Or Bookkeeper

8/15/22
Date

St. Thomas More Catholic School

YEAR END SCHOOL CERTIFICATION LETTER

For Fiscal Year 2021-2022

Signatures on file

Jennifer Lang
Please Print Name

Sandy Capretta
Please Print Name

Shawn Bland
Please Print Name

Fr. Robert M. Hussey SJ
Please Print Name

Finance Council Member #5

Please Print Name

Finance Council Member #6

Please Print Name

Add Additional Members as Needed

Dates of the Finance Council Meetings

Date #1 9/13/21

Date #7 _____

Date #2 11/11/21

Date #8 _____

Date #3 2/7/22

Date #9 _____

Date #4 5/9/22

Date #10 _____

Date #5 _____

Date #11 _____

Date #6 _____

Date #12 _____