



Catholic Mission San Felipe de Jesus  
925 Conley Rd.  
Forest Park, Ga. 30297

**YEAR END PARISH CERTIFICATION LETTER**  
For Fiscal Year 2023-2024

Date: August 17, 2024

Archbishop Hartmayer,

As pastor of *Catholic Mission San Felipe de Jesus*, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
  - Parish financial statements were reviewed and approved.
  - All federal and state payroll taxes were paid.
  - The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
  - All non-exempt real property taxes were paid.
  - All of our activities are religious, educational, or charitable, except as noted here:
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- None of us know of any credible reports of possible fraudulent or dishonest conduct, which has not been reported to the Archbishop or his staff.
  - None of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature on File

Pastor

8-17-24  
Date

Signature on File

Parish Treasurer

8-17-24  
Date

Signature on File

Business Manager or Bookkeeper

08/17/24  
Date

## Catholic Mission San Felipe de Jesus

### YEAR END PARISH CERTIFICATION LETTER

For of Fiscal Year 2023-2024

Signature on File

Finance Council Member #1

Jose Luis Ramirez

Please Print Name

Signature on File

Finance Council Member #2

Lazaro Martinez

Please Print Name

Signature on File

Finance Council Member #3

Maria Rivera

Please Print Name

Signature on File

Finance Council Member #4

Maria Sanchez

Please Print Name

Signature on File

Finance Council Member #5

Carlos Ramirez

Please Print Name

Signature on File

Finance Council Member #6

Alvaro Aguilar

Please Print Name

Add Additional Members as Needed

#### Dates of the Finance Council Meetings

Date #1

July 7, 2023

Date #7

Sept. 25, 2023

Date #2

July 28, 2023

Date #8

Dec. 27, 2023

Date #3

August 4, 2023

Date #9

JAN. 17, 2024

Date #4

August 14, 2023

Date #10

February 19, 2024

Date #5

August 28, 2023

Date #11

April 29, 2024

Date #6

Sept. 01, 2023

Date #12

May 20, 2024