



Catholic Shrine of the Immaculate Conception
YEAR END PARISH CERTIFICATION LETTER
Annual Report of Fiscal Year 2017-2018

Date: August 5, 2018

Archbishop Gregory
Catholic Archdiocese of Atlanta
2401 Lake Park Drive SE
Smyrna, Georgia 30080-8862

Dear Archbishop Gregory,

As pastor Msgr. Henry Gracz of Immaculate Conception Catholic Church, it is my responsibility each year to render an account to the faithful concerning the goods offered by the faithful to the Church and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms:

- To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- The parish Finance Council reviewed and approved the financial statements.
- Both the federal and state payroll taxes were paid and the submitted 941 forms were reviewed.
- The accounts payable vendors were reviewed to ensure proper classification for all vendors required, by the IRS, to receive a Form 1099. The completed 1096 and 1099 Forms were reviewed and compared to the list of vendors required to receive a 1099. All form were submitted to the IRS.
- All real property was reviewed to determine its tax status – exempt versus non-exempt. All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Monsignor Henry Gracz

Date

Signature on file

Date

8-5-2018

8/5/2018

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Signatures on file

Patricia Gardella
Please Print Name

Finance Council

Claudia Ledwich
Please Print Name

Finance Council Member #3

Kevin Drawe
Please Print Name

Cheryl Peavyhouse
Please Print Name

Dates of the Finance Council Meetings

Date #1 August 5, 2018

Date #4 February 16, 2019

Date #2 October 13, 2018

Date #5 April 13, 2019

Date #3 December 15, 2018

Date #6 June 15, 2019