

# **The Shrine of the Immaculate Conception**

## **YEAR END PARISH CERTIFICATION LETTER**

For Fiscal Year 2022-2023

Date: August 31, 2024

Archbishop Hartmayer,

As pastor of The Shrine of the Immaculate Conception Catholic Church, it is my responsibility each year to render an account to the faithful concerning the management of the temporal goods of the Church, including the financial support offered by the faithful, and to submit this report to you. I am assisted in my duty by my Finance Council and my administrative staff.

In submitting this report, each of the undersigned affirms to the best of our knowledge:

- The financial reports accurately reflect the financial condition of the parish.
- Parish financial statements were reviewed and approved.
- All federal and state payroll taxes were paid.
- The accounts payable vendors were reviewed to ensure proper classification as to taxability and compliance with IRS regulations, and the issuance and filing of the appropriate 1099 forms.
- All non-exempt real property taxes were paid.
- All of our activities are religious, educational, or charitable, except as noted here:  

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- None of us know of any credible reports of possible fraudulent or dishonest conduct, which has not been reported to the Archbishop or his staff.
- None of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Signature On File  
Rev. Joseph Morriss (Aug 21, 2024 14:07 EDT)  
\_\_\_\_\_  
Joseph Morriss, Pastor  
  
Signature On File  
Joe Sequeira (Jul 31, 2024 12:12 EDT)  
\_\_\_\_\_  
Joseph Sequeira, Business Manager

21/08/2024  
\_\_\_\_\_  
Date 15/0  
  
31/07/2024  
\_\_\_\_\_  
Date

# *The Shrine of the Immaculate Conception*

## YEAR END PARISH CERTIFICATION LETTER

For of Fiscal Year 2023-2024

Signature On File

[Cheryl Peavyhouse \(Aug 15, 2024 13:50 EDT\)](#)

Finance Council

Cheryl Peavyhouse

[Claudia Ledwich \(Aug 15, 2024 09:16 EDT\)](#)

Finance Council

Claudia Ledwich

Signature On File

[Kevin Drawe \(Jul 31, 2024 12:19 EDT\)](#)

Finance Council

Kevin Drawe

Signature On File

[Patricia Gardella \(Jul 31, 2024 13:31 EDT\)](#)

Finance Council

Patricia Gardella

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Treasurer

Helen Williamson

### Dates of the Finance Council Meetings

Date #1 July 16, 2023

Date #2 October 15, 2023

Date #3 February 11, 2024

Date #4 June 16, 2024